

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Concord Retirement Board was held at 8:30 a.m. on Tuesday, January 27, 2009 at the Town House, Concord, MA.

Present: **Peter J. Fulton, Chairman**
Anthony T. Logalbo
Brian J. Whitney
Gail Eagan-Henry
Arnold Roth

Also Present: **Linda A. Boucher**

Chairman, Peter Fulton, opened the meeting at 8:55 a.m.

The board unanimously approved the December 29, 2008 minutes as Amended.

The board unanimously approved the payroll for January 2009 as follows:

Pension \$327,245.52
Annuity \$ 57,105.20
Total Payroll: \$384,350.72

The board unanimously approved the following expenses:

W.B. Mason	Invoice #XP4204-000 & #945401-0000	\$ 205.10
MACRS	2009 Retirement Board Dues	\$ 400.00
Barnstable County Retirement Board	3(8)(c) reimbursement Theodore Nelson	\$ 2851.00
Worcester Retirement System	3(8)(c) reimbursement Edward Hostrander	\$ 5170.09
Marlborough Retirement System	3(8)(c) reimbursement Alfred Lima	\$ 6150.86
Newton Retirement System	3(8)(c) reimbursement R. Halloran & M. Macneil	\$ 1598.64
Winchester Retirement System	3(8)(c) reimbursement A. Celli	\$ 4328.30
Wakefield Retirement System	3(8)(c) reimbursement M. Sweeney	\$ 3768.04
Framingham Retirement System	3(8)(c) reimbursement J. Melly	\$ 1782.99
Lexington Retirement System	3(8)(c) reimbursement R. White & J. Richardson	\$ 2268.04
Somerville Retirement System	3(8)(c) reimbursement R. Roberts	\$ 2948.24
Norfolk County Retirement System	3(8)(c) reimbursement S. Garvey	\$ 1686.87
Medford Retirement System	3(8)(c) reimbursement N. Hartwell	\$ 788.55
Town of Concord	Monthly Telephone Charges December 2008 – \$41.92	
	Telephone Maintenance Charge – Q3FY09 - \$50.74	\$ 92.66
Bank of America	Investment Management Fees - Quarterly	
	Account #8553057 – Fixed – 10.4 basis points	\$ 6,532.00
	Account #8549574 – Equity - 56 basis points \$11,808.80	
	Flat Fee \$125.00	\$ 11,933.80
Bank of America	Analysis Invoice – 08120121758	\$ 462.26
ADP, Inc.	Invoice #408426	<u>\$ 181.40</u>
Total Expenses:		\$53,148.84

The board unanimously approved the following investment transactions:

Purc/ Sale	Description	%	Yield to Mat	Maturity Date	Price	Par	Total	Rating Moody's/ S&P
S 01/15/2009	Proceeds Maturity Merrill Lynch & Co. MTN SER C	4.125	4.13	01/15/2009			100,000.00	
S 01/12/2009	GSAA Home Equity TR 2006-18 Asset Backed CTF CL AF - 3	5.7772	30.70	11/25/2036	47.00000	100,000.00	47,000.00	AAA/AAA
P 01/12/2009	Weatherford Int'l LTD CO GTY Bermuda	9.625	8.72	03/01/2019	106.01000	85,000.00	90,108.50	BAA1/BBB+
P 01/07/2009	Weatherford Int'l LTD CTD SR NT Bermuda	6.000	8.58	03/15/2018	83.79300	15,000.00	12,568.95	BAA1/BBB+
P 01/07/2009	Valero Energy Corp. New NT	6.875	6.70	04/15/2012	100.50	125,000.00	125,624.00	BAA2/BBB
P 01/21/2009	Campbell Soup Co.	4.500	4.49	02/15/2019	100.06	60,000.00	60,035.00	A2/A
P 01/15/2009	National City Corp	6.875	8.18	05/15/2019	91.00	125,000.00	113,750.00	A2/A-
S 01/20/2009	GSAA 2006-10 AF 3	5.98	20.20	06/25/2036	47.38	50,000.00	23,688.00	AAA/BBB

The board unanimously approved the following new members:

Name	Unit	Department	Position	Hire Date	Group
Kimberly Shaw	School	SPED	Tutor	01/26/2009	1
Michael F. Mahoney	Town	Police	Dispatcher	01/05/2009	1
Philip D. Seaward	Town	Police	Dispatcher	01/05/2009	1
Michael Maglio	Town	CPW	Engineer	12/15/2008	1
Christopher Olbrot	Town	CPW	Engineer	12/15/2008	1
Christopher Roy	Town	CMLP	Elec. Engineer	01/26/2009	1

During the year-end process, it was discovered that although Marguerite Angell had passed away in August 2008, she continued receiving retirement allowances for the months of September, October, November, and December. The payroll was adjusted through ADP, Inc. An accounts receivable has been set up in 2009 to reflect the overpayment. The funds have been returned to the retirement office.

Tony Logalbo presented the board with the asset allocation and market value at December 31, 2008. In the one-year period ending December 31, 2008, the Concord Retirement Systems assets have declined 24.1% while the state's Pension Reserve Investment Trust (PRIT) declined 29.45% during the same period of time. Concord has invested about 33% of its portfolio with PRIT (32% in the Core Fund and 1% in venture capital funds). Since December 31, 2007, this component has lost 29.2% of market value. The PRIT Core return for December 2008 was a gain of 1.03%.

The board was provided with the following 2009 PERAC memos: PERAC Memo 1/2009 – COLA Notice; PERAC Memo 2/2009 – 2009 Interest Rate; PERAC Memo 3/2009 – Actuarial Data Due; PERAC Memo 4/2009 – Calendar Year 2008 Annual Statement; PERAC Memo 5/2009 – Investment Manager List; PERAC Memo 6/2009 – Tobacco Company List; and PERAC Memo 7/2009 – Group Classification for EMT's (**Local Option**).

In response to PERAC memo 1/2009, Tony Logalbo made motion to grant a 3% COLA on the first \$12,000.00 of retirement benefits per retiree effective July 1, 2009. Brian Whitney seconded the motion. **Voted unanimously.**

Richard Kerr requested to buyback service credit when he was employed by the Town of Concord on a part-time basis. Tony Logalbo made motion to deny this request since Mr. Kerr was not eligible for membership in the system during the period of time when he was employed. Arnold Roth seconded the motion. **Voted unanimously.**

Marcia Puryear requested to buyback service credit when she was employed by the Town of Concord on a part-time basis. Tony Logalbo made motion to deny this request since Ms. Puryear was not eligible for membership in the system during the period of time when she was employed. Arnold Roth seconded the motion. **Voted unanimously.**

The board's attorney, Tom Gibson, responded to a request of the board for clarification regarding regular compensation for Elaine Hartin. Ms. Hartin is a former school department employee who retired on June 23, 2008. Based on Ms. Hartin's earnings records, she did not have sufficient payroll deductions withheld from her salary while employed. Since it was not discovered until she had already retired, the board contemplated its options. Mr. Gibson's recommendation for relief, as stated in his Memorandum to the board, would be to calculate Ms. Hartin's retirement allowance using two separate formulas as set forth in the case of Vatalaro vs. State Board of Retirement, CR-9962(3/16/87). Tony Logalbo motioned to pay Elaine Hartin in accordance with the recommendations of the board's counsel, Thomas F. Gibson. Arnold Roth seconded the motion. **Voted unanimously.**

The meeting adjourned at 10:10 a.m.

Peter J. Fulton – Elected, Chairman

Brian J. Whitney – Elected

Anthony T. Logalbo – Appointed

Gail Eagan-Henry – Ex-Officio

Arnold Roth – Appointed