

CIVIL WAR MONUMENT TASK FORCE MEETING

Monday, January 3rd 2022 - 4PM

Concord Museum

AGENDA:

Review Minutes: December 6th 2021 meeting

Revisit Purpose of the CWMTF as established by the Select Board on August 16th 2021; specifically...

[The CWMTF] will make a final determination regarding the inclusion of any addition names [to the monument]. It will make a recommendation to the Select Board on whether replacing the tablet is the best course of action, will identify both costs and sources of funding for the project and for the care and preservation of the Memorial.

Our final report to the Select Board is due six months from the date of the formation of the CWMTF, on or about **February 16th 2022**.

Task[s]:

Continue discussions regarding venues for replacing the existing 48"x66"x1/2" monument tablet of same dimensions, same composition, same typeface, with a new tablet, adding the name:

George W. Dugan

54th Mass Vols

His name and regimental designation would be placed between Concord fallen soldiers from the 53rd and 56th regiments. There is \$7305.77 in set-aside funds from the cemetery budget for this project.

* [Note: Following the December CWMTF outreach to the Concord Historic District Commission, it was determined that since there were no proposed structural changes to the existing tablet or monument, HDC approval was not required for this project. Similarly, the Historical Commission indicated their approval is not necessary. The CWMTF will keep both entities apprised of our progress].

Updates will be provided by David Wood and Tish Hopkins regarding proposals/quotes to replace the tablet, as well as cleaning and preserving the monument itself. At the appropriate time, these projects will require an RFP [Request for Proposal] and an RFQ [Request for Quotation for the purchase of services and products]. We are currently pursuing RFI [Request for Information] from the Daedalus Company in Boston, among others.