

TOWN OF CONCORD PERSONNEL BOARD

AGENDA

February 10, 2021

5:00 p.m.

VIDEO CONFERENCE CALL

Join Zoom Meeting

<https://us02web.zoom.us/j/81526211499?pwd=eDRXMWQ0NHOrUGszbUtiTXVkb2NBUT09>

Meeting ID: 815 2621 1499

Passcode: 552664

One tap mobile: +13017158592,,81526211499# US (Washington DC)

Dial by your location: 877 853 5257 US Toll-free OR 888 475 4499 US Toll-free

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- 1. Call to Order**
- 2. Reorganization of Personnel Board Officers**
 - Chair, Vice Chair
- 3. Approval of Minutes**
 - January 26, 2021
- 4. Miscellaneous Compensation Schedule Amendments**
 - Amend titles/ranges as needed for vaccination clinic staff
 - Increase maximum rate of Recreation "Program Instructor" to \$45/hour
- 5. Personnel Board/Personnel Bylaw Structure Review**
 - Review Personnel Board's proposal for comprehensive revision to Personnel Bylaw:
 - Consider whether to edit the 2020 proposal ("Article 6") or re-propose as written
 - Plan for February 27 Town Meeting Preview presentation
- 6. Future Meeting Schedule**
 - Agenda topics
 - Schedule
- 7. Adjournment**

Current meeting materials are available at: <https://concordma.gov/452/Personnel-Board>

Documents Expected to be Used or Referenced at the Meeting:

- Draft minutes of 1/26/2021 Personnel Board meeting (pending)
- Miscellaneous Compensation Schedules #7-1 and #7-2
- Draft Proposal Tracking Chart
- Article 6 of 2020 Town Meeting Warrant (from Finance Committee Report)
- Article 6 of 2020 Finance Committee Hearing Presentation Materials