



MEETING AGENDA

Town of Concord

Comprehensive Sustainability & Energy Committee (CSEC)

Date: Thursday Feb 20th, 2020

Time: 7:00PM

Location: **Harvey Wheeler Community Center Lecture Room**

(downstairs) 1276 Main St. Concord, MA 01742

1. Welcome visitors
2. Approval of minutes from Dec 10th meeting 7:00 - 7:02 2 min.
3. Approval of minutes from Jan 9th meeting 7:02 - 7:05 3 min.
4. Next meetings: (agree on whether or not to move future meetings to Thurs. not Tues. 7:05-7:10 5 min.
 - Thursday, March 19th (agreed upon)
 - Tues. or Thursday April 14th or 16th (tentative)
 - Decision to hold special meeting in late March or early April to trial run education delivery.
5. Updates and Announcements, 7:10 – 7:45, 35min
 - Update on Town Construction & Operational Cost Mgmt. & Financing Issues. A detailed cost model to achieve Net Zero status with PV and storage, Jerry, 7:10 – 7:20
 - Report from Heat Pump working group, Brad, 7:20 – 7:30, 10 min
 - Feb 28th event plan, can we have the pamphlet at this?.
 - Plans for new [town meeting warrant article #40](#) prohibiting new buildings in Concord from connecting to oil or natural gas for heating. Public Hearing on articles in late Feb., Brad, 7:30 – 7:35 5 min.
 - Middle School Update, Solar Array, Brad, 7:35 – 7:40 5 min.
 - Update in EV CMLP working group, Janet, 7:40 – 7:45 5 min.
 - Update on CMLP renewable power energy purchases in 2020 will be a lower % of the CMLP energy portfolio than in 2019, Doug 7:45 – 7:50 5 min.
 - Phil Posner, Concord Bike Festival, May 9th announcement, Partner for CSEC Fair?? 5 min
 - MASS Clean Energy Ctr, [Clean Energy Activity Day: Involvement?](#) 5 min
6. Main Working Session: CSEC's Pamphlet Dev. : **"Your Sustainable Future Home NOW" Project:** 8:00 – 9:00 1 hr.
 - [Project Plan:](#)
 - PAMPHLET DEVELOPMENT GROUP - Timetable & Tasks. (10 Min)
 - Review Ver 3. of the pamphlet design. (to be sent out Feb 18th for review.)
 - Authorize Julie & Janet to form team that will take meeting feedback to designer for a Version 4.0 and or authorize that version 3.0 for printing. Target last week in Feb as date to go to printing. Goal: Pamphlet printed for Feb 28th Heat Pump Working Grp. Event
 - Review Printing choices and timing & costs (Julie)
 - Review and re-target proposed draft timeline elements and CSEC Committee allocation of responsibilities to create the pamphlet as needed.
 - [Review status of DRAFT Concord Town Landing Page](#). And plans for related linkages to other sites. (Doug & Brad)
 - FAIR WORKING GROUP - Status, Plans, Tasks / Schedule. (25 min.)
 - Reconfirm May 9th as Fair Date & location at Harvey Wheeler Ctr.
 - Update from the FAIR Working Group (Sharon, Karen, Bob & Janet)
 1. Groups / businesses being invited to table.
 2. Signage / Flyers to be developed. (Have by March meeting)

3. Presentation Plans for FAIR

EDUCATIONAL WORKING GROUP - Status, Plans, Tasks (25 min)

- Update from the Educational Working Group (Julie, Brad, Jerry, Doug)
 1. March & April Activities Development:
 2. Education Community Engagement Plans, (FAIR, Feb 28th Heat Pump Event, 1st Parish?, Concord Temple?, Newbury Ct.?, Concord Academy, April 5th?) specifics & dates?
 3. Status of Ed content in development. Discuss further evolution of [ed materials accompanying pamphlet](#): Educational PowerPoint companion to be used for pamphlet presentations
 4. Poster, web materials
 5. Review Engagement Timetable and planning further.

- 7. Liaison reports from other committees – 9:00-9:10, 10 min
 - CAAB liaison POC – Bob
 - CMLP liaison POC - Jerry
 - Electric Vehicle POC - Janet.
- 8. Public Comments
- 9. Adjourn at 9:10 pm

2019 Comprehensive Sustainability & Energy Committee (CSEC):

Douglas Sharpe (Chair)	Resident	Julie Kleyn (Clerk)	Resident
Bradley Hubbard-Nelson	Resident ('17 chair)	Jerry Frenkil (CMLP L)	Resident
Karen Gibson	Resident	Bob Shatten	Resident
Sharon Jones	Resident	Terri Ackerman	(Select Board L)
Janet Miller	Resident ('18 chair)	Kristen Fergeson	(Town Planning Bd L)