



TOWN OF CONCORD PERSONNEL BOARD

AGENDA

March 13, 2022

5:15 p.m.

VIDEO CONFERENCE CALL

Join Zoom Meeting

<https://us02web.zoom.us/j/86146896271?pwd=K3MycUhkZEFGSURWbTcvRHg1cXdWUT09>

Meeting ID: 861 4689 6271

Passcode: 565001

One tap mobile: +16465588656,,86146896271# US (New York)

Dial by your location:

877 853 5257 US Toll-free OR 888 475 4499 US Toll-free

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- 1. Call to Order**
- 2. Approval of Minutes**
 - January 26, 2022
 - February 24, 2022
- 3. Miscellaneous Compensation Schedule Amendment**
 - Schedule #7-3, Human Services
 - Salary range adjustment for Community Services Coordinator position
- 4. Town Meeting 2022 – Personnel Board Warrant Articles**
(Town Meeting = 5/1 @ 1:00 p.m.)
 - Confirm Status of Board's Warrant Articles
- 5. Class & Comp Study Planning**
 - Introduce Kellie Hebert, project manager for the study
 - Discuss Personnel Board & Staff roles in study
 - Review proposed project scope and outline
- 6. Personnel Study Task Force**
 - General updates & discussion
- 7. Public Comment**
- 8. Adjournment**

Materials to be used during the meeting will be posted at: <https://concordma.gov/452/Personnel-Board>

Documents Expected to be Used or Referenced at the Meeting:

- Minutes of 1/26/2022 & 2/24/2022
- Misc. Comp Schedule #7-3 with proposed amendment
- Preliminary Draft Class & Comp Study Project Manager responsibilities
- Preliminary Draft Class & Comp Study Project Plan