



**ACTON CONCORD REGIONAL EMERGENCY COMMUNICATIONS CENTER  
BOARD OF DIRECTORS MEETING**

**MAY 10, 2022**

**12:00 pm**

**CONCORD TOWN HOUSE, SECOND FLOOR  
AND VIRTUAL  
22 MONUMENT STREET  
CONCORD, MA**

**To Participate Remotely:**

**From a computer**, please click on the link below to join the public meeting

Webinar: <https://actonma.zoom.us/j/89654823483>

Or

**From a telephone**, dial (646) 876-9923 and enter Webinar ID: 896 5482 3483

**Agenda**

1. Approve Meeting Minutes
2. Project Status
  - Grant update
  - Working Group Meeting Held April 12
3. Action Items/In Progress
  - ECC Director Job Description
  - Define Other Budget Items: IT, etc.
  - Define RECC Responsibilities (Essential and Supplemental)
  - Define Dispatcher Responsibilities (Essential and Supplemental)
4. Plans for the Next Period
  - Working Group Meeting May 17, 2022
  - Provide Draft Items for Review/Approval at June Meeting
5. Date and Time of Next Meeting or Teleconference
  - June 7, 2022 at 9:00