

# COMMUNITY PRESERVATION COMMITTEE

## Public Meeting and Hearing Minutes

February 20, 2019

7:00 P.M.

Second Floor Conference Room

141 Keyes Road

Pursuant to notice duly filed with the Town Clerk's Office, Concord's Community Preservation Committee held a public meeting and hearing in the Second Floor Conference Room at 141 Keyes Road, starting at 7:00 P.M. Committee members Terri Ackerman, Dee Ortner, Peter Ward, John Cratsley, Melissa Saalfield, and Tom Kearns were present.

Ms. Ackerman called the meeting to order at 7:03 P.M.

Ms. Ackerman declared that an executive session is necessary to consider the purchase, exchange, lease or value of real property at 930 Main Street, and an open meeting may have a detrimental effect on the negotiating position of the Concord Housing Development Corporation.

Ms. Ortner moved to go into executive session to consider the purchase of 930 Main Street, for which the chair has declared that an open meeting may have a detrimental effect on the negotiating position of the Concord Housing Development Corporation; and to reconvene in open session after the executive session.

Roll Call Vote:

Terri Ackerman – Yes

Peter Ward – Yes

Melissa Saalfield – Yes

Dee Ortner – Yes

Tom Kearns – Yes

Open session resumed at 8:15 P.M.

### **Discussion of Warrant Article for 2019 Annual Town Meeting**

Ms. Gill stated that the warrant for the 2019 Annual Town Meeting has been printed, and there are no changes needed for article 22.

### **Review and Discussion of Potential Draft Project Conditions**

The Committee reviewed draft project conditions for the projects recommended for funding at the 2019 Annual Town Meeting. The committee made some edits to the draft conditions and asked that staff send the draft conditions to applicants for comments.

### **Discussion of Presentation for Finance Committee Public Hearing**

Ms. Ackerman reminded the Committee that the Finance Committee Public Hearing is scheduled for Monday, February 25, 2019. The Committee asked staff to remind applicants.

**Discussion of Setting Priorities for the Upcoming Year**

The Committee asked that this be placed on the next meeting agenda.

**Revised 2019 Meeting Schedule**

The Committee reviewed the revised 2019 meeting schedule. The schedule was revised so as not to conflict with Planning Board meetings.

**Project Update Report**

Ms. Gill gave a brief project update report to the Committee, letting them know which projects had invoices paid since the last CPC meeting. The Committee asked staff to schedule project status reports from all open projects and to update the project status report form.

**Approval of Minutes**

Mr. Ward moved to approve the minutes of the December 17<sup>th</sup> meeting as amended. Ms. Ortner seconded and all other voted in favor. The motion passed (6-0).

Ms. Ortner moved to adjourn the meeting. Mr. Kearns seconded the motion and ALL VOTED IN FAVOR. The Meeting was adjourned at 9:00 P.M.

Respectfully submitted,

Heather Gill  
Senior Planner

Minutes Approved on: \_\_\_\_\_ March 19, 2019 \_\_\_\_\_

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Secretary