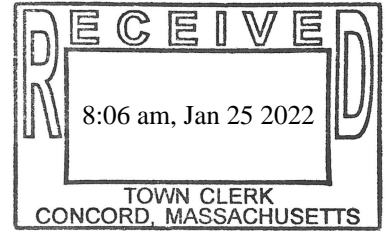


CIVIL WAR MONUMENT TASK FORCE

**January 3rd 2022 -4PM
Concord Museum
Minutes of Meeting**



Present: Henry Dane, Tish Hopkins, Matt McGrath, Beth van Duzer, David Wood and Rick Frese

David shared correspondence with Advanced Imaging Inc. regarding generating a .EPS vector file for the bronze foundry to work with. The cost estimate would be \$150 to \$400 depending upon how long the technician requires to work on it. [The Concord Museum graciously offered to absorb the cost of PDF's or the file]. This PDF or vector file will be shared with Jeff Buccacio Sculpture Services.

Most of the meeting focused on working with these vendors in replacing the existing 48"x66"x1/2" tablet with a new tablet, same dimensions, composition and similar Gothic typeface. The 49th fallen soldier's name would be added to the new tablet as follows:

**George W. Dugan
54th Mass Vols**

Dugan's name would appear between casualties from the 53rd and 56th regiments, with careful vector file designing *"To be sure everything fits properly."* [Jeff Buccacio 12/15/21 letter to David Wood].

Tish advised that Jon Harris, Concord Purchasing Agent, will need to be consulted regarding RFP's, when that time arrives.

Respectfully submitted: Rick Frese