



CONCORD RECREATION DEPARTMENT  
RECREATION COMMISSION MEETING MINUTES

**Date:** Tuesday January 5, 2021

**Location:** Zoom Meeting Call – Meeting ID: 89950243758, Passcode: 040404

**Present:** Casey Atkins, Chair and Voting Member (April 2022, 2<sup>nd</sup> term)  
Jennifer Lutz, Voting Member (June 2022, 1<sup>st</sup> term)  
Paul Boehm, Voting Member (end of the month following 2023 Town Meeting, 1<sup>st</sup> term)  
Pete Funkhouser  
Ryan Kane, Recreation Director  
Anna McKeown, Assistant Recreation Director  
Andy Dutton, Beede General Manager  
Matt Johnson, Select Board Liaison  
Dick Jamison, Finance Committee Representative

**Not Present:** Paul Grasso, Voting Member (April 2021, 2<sup>nd</sup> term)  
Pete Funkhouser  
Matt Johnson, Select Board Liaison

**Meeting Start**

Called to order at 7:06P

**Recreation Commission Chair**

Motion to appoint Ms. Atkins as the Interim Chair until next meeting by Ms. Lutz, second by Mr. Boehm. All in favor.

**Approval of Minutes from Recreation Commission meeting on November 19, 2020**

Mr. Boehm asked about the status of Concord Carlisle Youth Baseball/Softball (CCYBS) preliminary letter of support. Mr. Kane noted that he had received input from the Town Managers Office and follow-up approval from Ms. Atkins. As a template for managing future letters of support, the CCYBS will be shared with Recreation Commission members. Motion to approve the minutes by Ms. Lutz, second by Mr. Boehm. All in favor.

**Public Input**

None

**Recreation Commission Appointment Update**

Mr. Kane reported that Pete Funkhouser has been approved as a voting member.

**Recreation Department Updates**

Operations Report

White Pond

Public Hearing on December 16, 2020 was well received. Having appropriate accessibility to the water (both driveway and pathway) was a topic of concern. A second Public Hearing scheduled for February 2 or 3, 2021.



#### Hunt

No special events planned for now. A variety of programs have started for both adults (volleyball, pickleball) and youth (basketball, ski). Most all programs are full with waitlists. Summer job opportunities posted at town website.

#### Beede Center

Membership numbers remains influx based on patron comfort levels. Building changes continue with new surveillance cameras and Facilities work on water management. Winter session programs started on January 4 with good aquatics numbers, but the COVID limitations on Group Exercise classes continue to have a negative impact.

#### Recreation Commission

Recreation Administrative Code (1982) and Strategic Plan (2014) updates. Talk centered on high level statements within the Code that that are general in nature and provide the Recreation Commission with continued flexibility with actions. Mr. Kane will provide Recreation Commission members with an updated Code draft. Goals within the Strategic Plan reviewed with a status check on accomplishments and current relevance. Ms. Atkins gave the Recreation Department the task assignment of presenting to the Recreation Commission with an updated Strategic Plan executive summary.

#### **Reports from Liaison**

Dick Jamison (Finance Committee) noted that budget discussions are happening for next financial year and that town wide challenges continue with the current pandemic. As General Fund expenses at the Recreation Department have substantially escalated since 2014, Mr. Kane and Ms. Atkins noted the need for more conversations related to future General Fund transfers. Mr. Kane highlighted that he would be providing Mr. Jamison with additional General Fund expense numbers and the understood reasoning. Mr. Jamison will be looking for Finance Department clarifications.

#### **Public Input**

None

#### **Old Business**

None

The next Recreation Commission Meeting will be held as a Zoom Meeting Call on Tuesday, January 26 at 7:00P.

Ms. Atkins motioned to adjourn the meeting at 8:26P. Ms. Lutz seconded the motion. All in favor.

Minutes taken by Andy Dutton