



**Concord/Concord-Carlisle School Committees  
Policy Subcommittee Meeting Minutes  
Meeting via Zoom**

**January 6, 2022  
10:00 AM**

**Present:** Court Booth, Laurie Hunter, Tracey Marano, Eva Mostoufi, Jared Stanton, Ian Rhames

1. **Call to Order** – Mr. Booth called the meeting to order at 10:04 AM via Zoom. Roll call attendance was taken: Booth, aye; Marano, aye; Mostoufi, aye.
2. **Vote to Approve Minutes** – A motion was made by Ms. Marano, seconded by Mr. Booth, to approve the minutes from 12.8.21. The motion was approved by call: Booth, aye; Marano, aye.
3. **Policies Reviewed:**

**KF - Facility Use Policy.** Mr. Booth reviewed the updated version of the Facility Use Policy, noting the edits made.

**KF-R - Facility Use Regulations and Fees.** Mr. Booth shared the Facility Use Regulations and Fees Policy, noting that links to other policies referenced within this policy were added. The Subcommittee reviewed and discussed each section of the policy, making edits where necessary. Mr. Booth noted School Committee member, Cynthia Rainey's request to provide clarity around what pertains to the high school versus the other schools. The Subcommittee reviewed the fee schedule and agreed to make the new rates effective July 1, 2022.

**Sustainable Fleet Policy.** Mr. Booth stated that an aspirational Sustainable Fleet policy would make sense at this time. Ms. Marano stated that the other districts that have sustainable fleet policies seem to be boilerplate, suggesting hearing more on sustainable fleet policies from Dorothy Presser from MASC. After discussion, the Subcommittee agreed to forego consideration on a sustainable fleet policy for another year.

A motion was made by Ms. Marano, seconded by Ms. Mostoufi, to move policies KF Facility Use Policy and KF-R Facility Use Regulations and Fees forward for a 1<sup>st</sup> Reading at the next School Committee meeting. The motion passed by roll call: Booth, aye; Marano, aye; Mostoufi, aye.

4. **Adjournment** - A motion was made by Ms. Mostoufi, seconded by Ms. Marano, to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 11:20 AM.

Respectfully submitted,  
Erin Higgins

Approved: 1.13.22