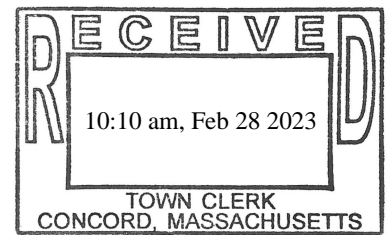


Hugh Cargill Trust Committee
Minutes of the public meeting January 10, 2023



Co-Chair, Elisabeth Elden called the public meeting conference call to order at 9:30 AM.

Present from the Committee: E. Elden, Co-Chair; R. Abraham, Co-Chair & Tax Relief; L. Rosborough, Intake; K. Berger, Clerk, D. Whitfield, Treasurer

Also present: Terri Ackerman, Select Board liaison. Shannon McAndrew, Town House liaison.

APPROVALS

Minutes: The public and executive minutes of December 13, 2022, as amended, were unanimously approved for release.

Treasurer's Report: The Treasurer's reports for November and December were unanimously approved.

NEW BUSINESS:

Annual Report- the report was reviewed and approved by the committee. Deena confirmed that the Annual Appeal numbers are on a calendar basis.

Review of monthly and yearly distribution guidelines- current guidelines per applicant are \$500 monthly and \$1000 annually. After discussion, the committee unanimously agreed to raise the annual guideline to \$1500, reflecting inflation and other pressures impacting applicants. The monthly guideline will remain at \$500, given that the committee has the discretion to award more when deemed appropriate (for example, paying invoices in full is a big help to both applicants and billing entities). Elisabeth will look into where the guideline change should be updated.

CONTINUING BUSINESS:

Tax Relief update- One new applicant this month, but the property value is too high. The committee will discuss adjusting the property value limit at the February meeting.

Update on community communication - In order to ensure that HCT's mission is widely publicized, Bob has created a spreadsheet assigning various community communication channels to individual committee members. Members are requested to update the spreadsheet and return to Bob as information is learned.

Other

Terri Ackerman noted that she would let the Town Select Board know that HCTC is expanding community outreach via the increase in the annual distribution guideline. Terri also recommended that the HCTC look into posting information on the town's *News & Notices* website.

Adjournment: On a motion made and seconded, the meeting was adjourned at 10:20 AM from open session to executive session for the purpose of discussing individuals or families seeking assistance, the disclosure of which would be a violation of privacy.

R. Abraham Aye

E. Elden Aye

K. Berger Aye

L. Rosborough Aye

D. Whitfield Aye

NEXT MEETING: scheduled for February 14, 2023 at 9:30 AM.

Respectfully submitted,

Katharine Berger, Clerk, HCTC