

JOINT SCHOOL COMMITTEE

Concord-Carlisle School Committee  
Concord School Committee  
Ripley Building  
January 21, 2020

Present: Wallace Johnston, Chair, CCSC; CSC  
David Model, Vice Chair, CCSC  
Heather Bout, Chair, CSC; CCSC  
Courtland Booth, Vice Chair, CSC; CCSC  
Cynthia Rainey, CSC, CCSC  
Yuval Erlich, CSC, CCSC  
Eva Mostoufi, CCSC

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD  
Jared Stanton, Director of Finance & Operations, CPS & CCRSD

**CONCORD SCHOOL COMMITTEE**

**I. CALL TO ORDER**

Ms. Bout called the CSC meeting to order at 6:30 PM, noting that it was being recorded and broadcast.

**II. PUBLIC COMMENT**

1. Linda Nieman, 59 Mallard Drive, Concord, MA. Ms. Nieman, from Mothers Out Front, stated that many people reached out by email to the SC in support of transitioning the diesel bus fleet to clean electric buses. She noted her thanks to Dr. Hunter for reaching out to Mothers Out Front to help with issues like this. She noted the appreciation from Mothers Out Front to the SC for engaging in thoughtful, deliberative discussions on parking at the high school and how the SC is looking at it in terms of sustainability. Ms. Nieman stated that Mothers Out Front would like to help with the parking issue in any way that it can.

**III. OLD BUSINESS**

A. Concord Middle School Building Update. Ms. Bout stated that the design team is bringing many options to be narrowed down, such as options for placement of the building on the Sanborn site. She stated that the committee will be looking at design concepts in March. Dr. Hunter stated that there were 2 full day discussions around educational visioning work, noting the importance of the work. Ms. Bout stated that the special town meeting date has not been set yet, but that it may be some time in early fall. Dr. Hunter stated that the Committee is looking at enrollment numbers, also factoring in new housing numbers. Ms. Rainey asked how the feedback from the forum was being compiled and Ms. Bout stated that she, Pat Nelson, and Linda Nieman were compiling the feedback and would be bringing back to the committee as a summary of themes to be posted for everyone to see. Ms. Bout stated that there would be a follow up public forum on February 27<sup>th</sup>, with the goal of sharing out the feedback received and getting any additional feedback. Ms. Rainey noted SEPAC's request to be involved and Dr. Hunter stated that she reached out to SEPAC and have set an open SEPAC meeting with SMMA on Thursday, January 30<sup>th</sup>, noting that she also invited a rep from the Commission for Disabilities to attend as well.

Mr. Booth urged people to go the building project's website for information, noting that the next meeting of the full committee would be February 13<sup>th</sup> at 7:30 AM. He stated that the committee is trying to move forward with all deliberate speed, but to be deliberate about it. Ms. Bout noted that she received feedback from the League of Women Voters that it feels the committee is doing a great job of collaborating and that the process felt very transparent. Mr. Booth noted that people can join in on the process at any time. Dr. Hunter noted that she will be attending the League's "First Friday" event on February 7<sup>th</sup>, along with Mike Carroll, from the OPM leadership team, and Matt Root and Kate Hanley, from the CMSBC Sustainability Subcommittee, for an interactive dialogue with the community. Ms. Bout noted that there is a link on the CMSBC page to contact the committee.

B. FY20 Variance Report. Mr. Stanton shared the FY20 Variance Report by 1000 and 100 functions. He stated that CPS is currently in budget, noting the negative in programs with other districts. He stated that there will be offsets

to this. He noted that the report includes all of the pre-encumbrances. Mr. Booth asked if there were any surprises overall and Mr. Stanton stated that midyear is over exaggerated, but it is being constantly reviewed. Mr. Booth questioned if the 9000 adjustment was overly optimistic and Mr. Stanton stated that he still has other offsets to do and is working with Special Ed to make sure the encumbrance is the actual amount.

A motion was made by Mr. Erlich, seconded by Ms. Rainey, to move Action Item A to later in the agenda with the regional action items. The motion was unanimously approved.

## **JOINT SCHOOL COMMITTEE (CSC TO REMAIN IN SESSION)**

### **IV. CALL TO ORDER**

Mr. Johnston called the CCSC meeting to order at 7:00 PM, noting that it was being recorded.

### **V. PUBLIC COMMENTS**

None.

CCHS Student Rep Amy Tedeschi stated that students are taking exams, noting that this is causing stress. She stated that the reps discussed the proposed 2020-21 school calendar at the last Senate meeting, and some were concerned about the ½ day on December 23<sup>rd</sup>, questioning if it would extend the school year.

### **VII. RECOGNITIONS**

A. LAUNCH Program. Students Ben and Claire from the LAUNCH program introduced themselves, along with classroom teacher Heather Small, behavior specialist Heather Lomartire, and transition specialist and LAUNCH program coordinator Heather Mahoney. Claire stated that LAUNCH is a new program created for students after finishing high school, in which the students can participate in social activities, practice new job skills, learn to do things independently and transition. Ms. Mahoney stated that there are a variety of components to LAUNCH's transition program, including: self-determination, social skill building, functional academics, independent living skills, pre-vocational exploration, career exploration, community integration and cultural competency. She stated that that students transfer over to LAUNCH after completion of 4 traditional years of high school, typically from Pathways, noting that students can stay until the age of 22, with the following qualifying factors: passing MCAS, meeting graduation requirements and following along with DESE's requirements for free and appropriate education.

Ms. Lomartire, Ms. Small and Ms. Mahoney reviewed the different components of LAUNCH, noting that LAUNCH partners with the transition program at Littleton High School to build social connections. Ben shared what he likes to work on in the LAUNCH classroom and Claire shared several examples of independent living skills she's learned in LAUNCH. *Mr. Model arrived at the meeting.* Ms. Mahoney stated that LAUNCH prepares students leaving the program to be as independent as possible in the community. She shared several community vocational sites that students are able to explore, including: The Council on Aging, Buddy Dog, Goodnow Library, Drumlin Farm, Discovery Museum and Cooperative Elder Services. Ms. Small shared pictures of LAUNCH students participating in many different activities.

Ms. Bout stated how wonderful it was to hear about what LAUNCH was doing and Mr. Booth noted that many of the skills that the LAUNCH students are working on are skills that everyone is working on and are very important. Mr. Booth asked if the vision of the program has changed now that it's in place and Ms. Mahoney stated that the sky's the limit when it comes to students' potential and the ability to grow the program even more, noting that the students have been a significant part of developing the program. Dr. Hunter thanked Ms. Grube and all of those involved in the program, noting how grateful she is for all of the extraordinary work done in a short amount of time. She noted how much Ripley enjoys having the students at LAUNCH in the building. Ms. Mostoufi commended LAUNCH for finding so many connections within the community.

### **VIII. READING OF THE MINUTES**

A. Open Session - Jt. Meeting - 12/18/19. A motion was made by Ms. Rainey, for both CSC and CCSC, seconded by Mr. Erlich, for both CSC and CCSC, to approve the joint meeting minutes from 12/18/19. The motion was unanimously approved.

### **IX. CHAIRS & LIAISONS REPORT**

Mr. Johnston stated that the town caucus is Monday, January 27<sup>th</sup> at 7:00 PM in the main room at the Town House, noting nominations for one open seat on the: School Committee, Select Board, and Town Moderator. Ms. Rainey noted that the caucus was actually at 7:30 PM.

Ms. Bout stated that she had a great discussion with the League of Women Voters Education Committee, giving them updates on the budgets and middle school project, noting that the Committee thanked her for all of the SC's collaborative efforts.

Mr. Booth noted that he, Dr. Hunter and Mr. Erlich attended the MLK performance, noting that the METCO leadership put together a tremendous program with the Concord-Carlisle Human Rights Council. Mr. Erlich noted how well-attended the program was, noting the diverse attendance as well.

Mr. Erlich stated that the Policy Subcommittee met this week and discussed two new policies and will be bringing other policies before the SC for approval.

Ms. Mostoufi stated that SEPAC has a board meeting on Thursday, January 30<sup>th</sup> at 1:30 PM at Ripley, Conference Room 4, at which parents can provide input on what special education students need into the planning stages of the CMS project. She stated that Dr. Hunter, Ruth Grube, Director of Student Services, and designer SMMA will be present to hear from parents. Ms. Mostoufi stated that, on January 16<sup>th</sup>, SEPAC hosted a presentation on special education mediation and facilitated team meetings, noting that the event was well attended. She stated that there will be a workshop on Basic Rights – Understanding IEPs on February 11<sup>th</sup> from 7:00 – 9:00 PM at Sudbury Senior Center, presented by the Federation of Children with Special Needs.

Ms. Rainey stated that Concord FINCOM met last Thursday and reviewed the warrant, recognizing that Dr. Hunter would be coming in on February 13<sup>th</sup>. She stated that Concord FINCOM had questions around the CMS building project and would be reaching out to Mr. Hult and other members of the CMSBC, as well as Mr. Foulds. She noted that Concord FINCOM was hoping Mr. Foulds could also attend on February 13<sup>th</sup>. Ms. Rainey stated that the Select Board discussed creating a transportation committee, noting there seems to be some synergy in asking Dr. Hunter, or a designee, to be a member.

#### **X. CORRESPONDENCE**

Ms. Bout stated that the music group that had presented at a previous meeting, Concord Association of Music Parents, will be presented with the 2020 Advocacy Award at the annual MMEA (MA Music Educators Association) All State Conference on Friday, March 6<sup>th</sup>. She stated that this award recognizes the extraordinary work that this organization has done in such a short period of time.

Dr. Hunter stated that Gavin Morrissey, CCHS parent, will be John Fossett's successor in the CCHS mentor program, thanking Mr. Morrissey.

#### **XI. SUPERINTENDENT'S REPORT**

Dr. Hunter stated that she spoke with Challenge Success regarding evaluation, noting that Challenge Success is very much in the discussion process. She stated that Challenge Success is having some internal debate over whether it is a product or a process, noting that it looks for growth within the community where the school resides, instead of comparing schools to one another. Dr. Hunter stated that Challenge Success's framework is focused on: schedules, problem and project based learning, alternative and authentic assessment, and a climate of care and education for the whole community.

Regarding educator evaluation, Dr. Hunter stated that the focus midyear is on formative assessments, noting the rich and robust conversations that she and Ms. Herbert had with all of the evaluators. In terms of innovative pedagogy, Dr. Hunter stated that she shared the summaries of the 9<sup>th</sup> Grade Academy planning, noting the team based approach. She stated that the team will be bringing the message of the 9<sup>th</sup> Grade Academy to Carlisle on January 22<sup>nd</sup> and then to CCHS next week. Regarding inclusion and cultural competency, Dr. Hunter stated that the first Pre-K to 12

professional development path day was outstanding, noting that she saw threads of the Strategic Plan throughout all that was being taught. She stated that she met with the Cultural Competency Committee, noting that it is highly focused on diverse hiring, recruitment and retention components of hiring diverse staff. Dr. Hunter stated that there is an ongoing review in special education and student support services, noting that the District is part way into the Tiered Focus Monitoring process required by DESE. She stated that special education and student services are currently in the self-assessment phase. Dr. Hunter stated that progress is being made in getting badges out to all staff, in establishing an effective walkie-talkie system, and in piloting the CrisisGo app. Regarding sustainability, Dr. Hunter stated that she met with Mothers Out Front, and is connecting with other groups in town as well. She stated that the District is co-sponsoring an event this evening at Willard, hosting Varshini Prakash, national leader of the Sunrise Movement. Dr. Hunter stated that a sustainability webpage has been created on the District website to help track all of the work on sustainability. Regarding community and collaboration, Dr. Hunter stated that she is collaborating with the League of Women Voters and will be speaking at the Concord Rotary at the end of the month and SEPAC the following week. She noted that the Concord-Carlisle Human Rights Council co-led the METCO program and that Pets and People is actively bringing therapy dogs regularly to the middle and high school. Dr. Hunter stated that the CMS musical Mary Poppins is January 31<sup>st</sup> – February 2<sup>nd</sup>, noting the thoughtfulness of CMS in making this a community based event.

## **XII. REPORTS FOR DISCUSSION**

A. Transportation Report. Mr. Stanton shared a history of the bus fleet from 2010 forward. He stated that CCRSD currently has 20 buses, ages 2006-2020, noting the engine type, mileage and capacity. Mr. Stanton stated that CPS currently has 22 buses, ages 2007-2020, also noting that engine type, mileage and capacity. He stated that CPS has one electric bus, which was acquired in 2016. Mr. Stanton stated that there are 4 buses being leased at CPS (not including the 2 being requested) and 9 at CCRSD (not including the 3 being requested). Mr. Stanton stated that Concord's E-Lion electric bus was grant funded through the Department of Energy Resources and is the nation's first full size all-electric school bus in the country with a wheelchair lift. He stated that the first day of service for the bus was 11/9/16 and the bus had mechanical issues that Lion staff was unable to fix in September of 2018, when the bus needed to be shipped to the Lion facility in Canada. Mr. Stanton stated that the bus returned in spring of 2019 and has been in operation since, with no major issues. He noted that the bus operates 5 routes a day and travels about 63 miles a day. Mr. Stanton noted that the District's skilled mechanics have been maintaining Cambridge Public School's electric bus due to issues Cambridge Public Schools have been having.

Mr. Stanton shared the number of buses in the fleet from 2010 to present, noting that 5 buses were added in 2017-2018 due to the new high school start time. He then shared the average age of the fleet, 3 years in 2010 and 5 years in 2019, noting that he feels comfortable with a 5 year average and replacing 4-5 buses each year. Mr. Stanton noted that the District didn't purchase any new buses during the period of 2012-2015, while the place to house the buses was being determined. He reviewed the trade-in history from FY2016 to FY2019. Mr. Stanton stated that the District is currently in Round 1 of the VW Electric Bus grant, noting that the District was quoted a cost of \$364,971 from Bluebird for one electric bus and \$3,786 for a charging station. He stated that the District was awarded a grant of \$295,006, or 80% of the cost of 1 bus. He stated that the CPS obligation would be \$73,751 for that one bus (which could be leased). Going forward, Mr. Stanton stated that the District will need to determine the cost of 1 electric bus vs. 2 during round 2 of the VW Grant Settlement.

Mr. Erlich questioned the operational costs of diesel buses vs. electric buses and Mr. Foulds noted that many of these questions were asked when the pilot started and were included in a presentation to the SC in early 2016. He stated that one of the recommendations of the advisory group was to get a wash station to extend the life of the buses. He noted that there was some concern with Bluebird electric buses and operation during cold weather.

Dr. Hunter stated that Chapter 71 allows for electric buses and suggested considering moving forward on the regional side to get in the queue for 2 buses. Mr. Foulds stated that the Volkswagen money has been used with 3 of the regions transit agencies to do large adoptions of electric buses, noting that a larger purchase proposal may be possible. Mr. Foulds noted that he doesn't feel that Concord should spend \$300,000/\$400,000 out of its own pockets, stating that it's all about leveraging outside funds. Mr. Stanton stated that the state would reimburse 75%, and there is no limit to reimbursement for regional buses. Mr. Johnston stated that the District should commit to 2 electric buses now with some sort of payment. Mr. Stanton noted that the vote tonight was for the financing of the buses that had been

purchased already. Mr. Johnston recommended capturing the difference in fleet mileage with the depot versus Billerica and Acton.

### **XIII. NEW BUSINESS**

A. Superintendent's Goals Update. Dr. Hunter shared highlights of her Goals Update: 1) To provide targeted instruction to students to close gaps and address needs – implement robust RTI system in 6 and CCHS, plan RTI in grade 7 and 8, review of data to drive focus on writing in K-5, review and modify service delivery in CCHS and CMS, discuss formative needs in new specialized programs, review of enrollment in OOD and in-house programs, review of special education contracted services, provide targeted training in language-based needs and identify training for inclusion and areas of specific need.

2) To model an effective evaluation system and foster a rich learning environment where collaboration and innovation are the focus – review of evaluation process at each benchmark in timelines, meet with CCTA evaluation committee to review process and deadlines, meet with evaluators to discuss process, needs and status, read formative assessments across schools and evaluators to ensure consistency, utilize DESE's model to continue building calibration across evaluators, participate in assistant principal meetings focused on evaluation, and meet with administrators about their goals and discuss formative status mid-year.

3) To create a learning environment that regularly offers new approaches to learning that are student-centered, active and engaging – send weekly email to staff with article regarding innovative practice, contact local experts and share ongoing literature, share innovative lessons to highlight current practice, walk classrooms and promote innovative ideas, meet with district-wide Innovative Learning Committee, support and visit grade 5 and Rivers partnership across all schools, support development of CMS Rivers-like program, continue to promote “trying new things” through interactions, social media, etc., and co-lead CMS Educational Visioning Work.

4) To create a sound FY21 budget that supports student learning – create zero-based budgets for CPS and CCRSD, present CCRSD budget below Concord FINCOM guideline and meeting Carlisle FINCOM guideline, present CPS budget when totaled with CCRSD below Concord FINCOM guideline, reallocate resources to create new special education programs, reallocate specialists positions to create assistant principals, discuss other options to reallocate funds for efficiency and optimal learning and foster communication with both Concord and Carlisle FINCOMs.

5) To create a healthy learning environment where students experience balance, joy and overall wellbeing in a safe school environment that is environmental sustainable – support and engage in process to develop Ninth Grade Academy, communicate concerns to parents via newsletter, etc., continue to support monthly homework free weekends and therapy dogs, foster connections between student engagement and wellness, participate in the Social Emotional Learning Committee across the districts, conduct climate survey with parents, students and staff, review reconfiguration of CMS, implement safety efforts and increase sustainability efforts.

6) To develop a shared definition of cultural proficiency and improve the inclusivity of all students – meet with Cultural Competency Committee, recruit and retain diverse staff, conduct equity audit, share dates with staff as to upcoming cultural events, attend specialized programming on topics of inclusion, participate in MASS work on equity data review, communicate regularly with SEPAC, advocate and gather funds for inclusive playground at Thoreau and support creation of special education opportunities (Unified Track Spring 2020 and Best Buddies Fall 2020).

7) To enhance the partnership between the schools and communities they serve – attend weekly Concord senior leadership meetings, communicate regularly with Concord and Carlisle officials and committees, regular and ongoing meetings and communication with community stakeholder groups, attend events for senior citizens and attend senior citizen program in English classroom at CCHS.

Dr. Hunter stated that it's been a great start to the year, noting that you can feel the unity of the focus, the mission and the goals. Ms. Bout noted the incredible amount of work and Dr. Hunter noted the support received from everyone.

Ms. Bout stated that it's one thing to create a Strategic Plan, but another to execute it, noting the environment of safety and trust that Dr. Hunter has created.

- B. First Reading School Committee Policies
- File: JICC – Student Conduct on School Buses (and File: EEAEC)
  - File: BDFA-E-1 – School Improvement Plan
  - File: BDFA-E-2 – Submission and Approval of the School Improvement Plan
  - File: JICFA – Prohibiting of Hazing

Mr. Booth stated that there were no highly significant changes with these policies. Mr. Erlich stated that the School Improvement plan previously had to be approved by the SC and now will need Superintendent approval, noting that this was a MA law change. Mr. Johnston stated that these policies will be included for approval at the next joint meeting.

#### **XIV. OLD BUSINESS**

A. FY20 Variance Report. Mr. Stanton shared the CCRSD Variance Report by 100 and 1000 functions, noting the balance of \$1,172,857.24 as of 12/31/19. He stated that since this time, the number has gone down quite a bit, noting that the district is still in great shape.

B. School Committee Goals Update. Ms. Bout stated that the “Yearly Responsibilities” would continue, noting that these are standard and ongoing items. Mr. Booth noted the value of individual invitations to community members and asked if the District could be doing anything differently with their relationship with Carlisle. Mr. Model noted that he was glad that there was going to be a meeting in Carlisle to discuss the transition to 9<sup>th</sup> grade. Ms. Rainey questioned the timeline for the superintendent review process and Ms. Bout stated that the Chairs will plan some lead time ahead of the process. Dr. Hunter noted that there are many tools available from DESE because the SC signed onto the pilot of the new rubric. Ms. Bout stated that the SC is making good progress on the CTA and CCTA bargaining and will be completing the renewal of the superintendent contract. Mr. Booth stated that the Policy Subcommittee has been reviewing current policies in order and reviewing those that need to be taken out of order, as needed. Ms. Bout noted that if the SC decides that other things are priority, the Policy Subcommittee could hold off on review. Ms. Bout noted the “areas of awareness” that the SC is always looking at, including: cultural proficiency, social/emotional well-being and inclusion. Mr. Booth noted that sustainability has also become an area of awareness. Ms. Bout stated that the SC has been working on many things that aren’t included in their goals list, reviewing the “updates desired” list. Dr. Hunter stated that Ms. Herbert could update the SC on highlights on elementary Spanish at an upcoming meeting. The SC agreed that it does not need a special report on Q5, because it is an ongoing process.

Ms. Mostoufi stated that SEPAC and the SC should get updates on special education, especially with all of the changes that are occurring this year. Mr. Model suggested having Jared Wickham, new Team Chair at CCHS, and his team present to the SC at a spring meeting. Mr. Erlich stated that a presentation on all of special education is too wide, suggesting that specific items be presented. Ms. Bout suggested that the idea was more mention of special education connections and ramifications in whatever was being discussed, like a lens. Ms. Mostoufi stated that having a presentation would be welcomed on all the new programs in special education, especially because there is a new director of Special Services and SPED Team Chair at the high school. Dr. Hunter noted several middle school forums that have taken place, suggesting that the District hold a high school one as well. Ms. Mostoufi noted that SC meetings are recorded and are more accessible to the wider public and Mr. Erlich noted his concern with not being able to give enough time to the topic at a SC meeting. He noted that forums could also be recorded. Ms. Rainey suggested having SEPAC give some guidance on what it would like. Mr. Johnston stated that he doesn’t feel SC meetings are the right platform to get information out to parents about special education.

Ms. Bout noted that the SC receives RTI updates regularly and Mr. Erlich stated that he feels comfortable with the STEAM information. Ms. Rainey stated that she is confident the teachers feel like the civics education is important to include in the curriculum, noting that she doesn’t think an update on civics education is necessary. Dr. Hunter stated that the regional agreement has been updated into one document, noting that the content was not changed. Ms. Rainey noted that she is interested in a facilities use fees review and Dr. Hunter noted her concern with the load of work coming up between February and June. Mr. Booth stated that the trip policies and practices are under review,

noting that recurring trips may have an approval process that brings initial and final approval together. He stated that a report may be to the SC before February recess.

C. Transportation Working Group. Mr. Johnston stated that he didn't hear from any members that they wanted to be involved with the Transportation Working Group. He stated that he adjusted the article from last year to focus just on the parking lot for the SC to review. He stated that the SC should determine times at the joint February meeting to hold budget and article conversations in the month of March.

#### **XV. ACTION ITEMS**

A. Vote to Approve Staff Children Enrollment 2020-2021. A motion was made by Mr. Booth, for both CSC and CCSC, seconded by Ms. Rainey, for both CSC and CCSC, to approve the following staff requests to enroll their children in CPS/CCRSD beginning in August, 2020, and that tuition be waived: Meg Jensen, nurse at CMS, two sons to enroll in 6th and 8th grades, Sara Kiesselbach, teacher at CCHS, daughter to enroll in 9th grade, Michael Lonergan, teacher at CCHS, son to enroll in 9th grade, Lauren LoRusso, teacher at Alcott, son to enroll in Kindergarten, and Kristin Saunders, teacher at Willard, daughter to enroll in 9th grade. The motion was unanimously approved.

B. Vote to Approve 2020-2021 Calendar. A motion was made by Mr. Booth, for both CSC and CCSC, seconded by Ms. Rainey, for both CSC and CCSC, to approve the CPS/CCHS calendar for 2020-2021, as submitted. Dr. Hunter stated that the professional days would be August 27<sup>th</sup> and 28<sup>th</sup> and kids will start August 31<sup>st</sup>. She noted that there are still discussions with the kindergarten staff to determine if kindergarten students would start on the same timeline. Dr. Hunter stated that the Calendar Committee elected to go with the CCHS Conference Day of Nov. 5<sup>th</sup>, with a tentative plan that the early release dates will go before the Nov. 1<sup>st</sup> college deadline. She stated that the CMS conference day has been changed to Dec. 3<sup>rd</sup>. Ms. Rainey stated that the staff worked very hard on the calendar and were very thoughtful and thorough with all of the decisions. The motion was unanimously approved, with thanks to the team who worked on the calendar.

C. Vote to Award the Contract for the Financing of the FY2020 Purchase of 3 School Buses (CCRSD). A motion was made by Mr. Model, for CCSC, seconded by Ms. Rainey, for CCSC, to award the contract for the financing of the FY2020 purchase of 3 school buses, to the low bidder TD Equipment Financing, Inc., with a rate of 2.52% for 5 years. The motion was unanimously approved.

D. Vote to Award the Contract for the Financing of the FY2020 Purchase of 2 School Buses. (CPS). A motion was made by Mr. Erlich, for CSC, seconded by Ms. Rainey, for CSC, to award the contract for the financing of the FY2020 purchase of 2 school buses, to the low bidder TD Equipment Financing, Inc., with a rate of 2.52% for 5 years. The motion was unanimously approved.

**XVI. EXECUTIVE SESSION:** A motion was made by Mr. Erlich, for both CSC and CCSC, seconded by Ms. Rainey, for both CSC and CCSC, for The Concord School Committee and Concord-Carlisle Regional School Committee to enter into Executive Session under Purpose 2 of the Open Meeting Law: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel and Purpose 3 of the Open Meeting Law: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, and not return to public session. The motion passed by roll call: Mostoufi, aye (CCSC); Rainey, aye (for both); Erlich, aye (for both); Booth, aye (for both); Bout, aye (for both); Johnston, aye (for both); Model, aye (CCSC), and the open session ended at 9:56 PM.

#### **XVII. ADJOURNMENT**

A motion was made by Mr. Johnston, seconded by Mr. Booth, to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 10:30 PM.

Respectfully submitted,

Erin E. Higgins

Approved: 2/25/20

Abbreviations:

CCHS	Concord-Carlisle High School
CCRS	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee
CCTA	Concord-Carlisle Teachers' Association
CMS	Concord Middle School
CMSBC	Concord Middle School Building Committee
COLA	Cost-of-Living Increase
CPS	Concord Public Schools
CSC	Concord School Committee
DESE	Massachusetts Department of Elementary and Secondary Education
E&D	Excess and Deficiency
ERU	Energy Recovery Unit
FINCOM	Finance Committee
FTEs	Full Time Employees
MASC	Massachusetts Association of School Committees
MASS	Massachusetts Association of School Superintendents
MICCA	Massachusetts Instrumental & Choral Conductors Association
MMN	Minuteman Media Network
NEASC	New England Association of Schools and Colleges
NRC	Natural Resources Commission
OOD	Out of District
OPM	Owner's Project Manager
PTG	Parent Teacher Group
SC	School Committee
SEPAC	Special Education Parent Advisory Council
SWOT	Strengths, Weaknesses, Opportunities and Threats