

**Town of Concord
Conservation Restriction Stewardship Committee**

Minutes of January 25, 2022 Meeting
Zoom Meeting

Attendees: Mary Ann Lippert (Chair), Annemarie Altman, Richard Higgins, Neil Ryder, Art Schwope, Michelle Wiggins, Delia Kaye, Natural Resources Director, Colleen Puzas, Assistant Natural Resources Director

Visitor: Susan Bates, Liaison to the Select Board

Mary Ann called the meeting to order at 3:02 pm.

1. Michelle motioned and Annemarie seconded the approval of the December 7, 2021 meeting minutes. In a roll call, all voted in favor of the minutes.

2. Initial users of the Bad Elf GNSS Surveyor GPS Receiver report improved location accuracy.

3. Committee Work

3.1. Monitoring in progress

CR #	Name	Address	Assignees	Action/Status
8	Old Pickard Farms Trust II	31 Old Pickard Rd and 3x, 17x, 16A Stone Root Lane	Michelle/Jane	Office – send report to owners
9/51/114	Christian/Hoffman	495 Hugh Cargill Rd	Rich/Michelle	Visit completed Rich – prepare report
48	Kalmia Woods Corp	313 Heath’s Bridge Rd	Mary Ann/Jane	Mary Ann – complete report CRSC – review report
55	Merriam	26B Edmonds Rd	Annemarie/Michelle	Annemarie – contact landowner
84	Concord Farms	50A, 477, 490, 530 Virginia Rd	Art/Mary Ann	Art – contact landowners
107	Engelhard	154, 220 Ball’s Hill Rd	Michelle/Art	Office – photopoint map Michelle – complete report CRSC – review report
113	Riverbend	78-202 Forest Ridge Rd	Neil/Annemarie	Office – review report
151	Concord Park	68 Commonwealth Avenue	Rich/Neil	Rich – contact landowner

Note: Lead assignee is listed first; any additional assignee is an assistant.

3.2. New monitoring assignments

Delia will identify two CRs for monitoring visits.

3.3. BDR in progress

CR #	Name	Address	Assignee	Action/Status
1002	Bartkus Farm	Bartkus Farm	Mary Ann/Neil	Office – review report

Note: Lead assignee is listed first; any additional assignee is an assistant.

3.4. No new BDRs are planned.

4. With reference to Point 4 in the December 7, 2021 Minutes, CRSC continues to evolve its monitoring report process as follows:
 - 4.1. After revising the draft report in Google Docs to address any committee comments, the author notifies the office.
 - 4.2. The office reviews and edits (in track changes) the draft report, obtaining clarifications from the author.
 - 4.3. The office notifies the author that the report is available for final author review (one week).
 - 4.4. The office sends the final report to the CR owner(s) and posts it in the CR's folder.
5. Delia reported that 24A Walden St is being surveyed and bounded. Shortly thereafter, the draft CR will be available for CRSC review.
6. Susan Bates reported that the CRSC membership opening is posted on the town's website. Delia will bring the opening to the attention of the town's Trails and Conservation Land Committees. All members were encouraged to identify candidates.
7. The committee's next meeting is Tuesday, February 22, 2022 at 3:00 pm on Zoom.
8. A motion to adjourn was made by Rich and seconded by Michelle. All voted in favor. The meeting adjourned at 3:34 pm.

Respectfully submitted,

Art Schwope