

Minutes 230202 - PEG Access Advisory Committee Concord, MA

Meeting - Date, Time, Location. Thursday, Feb 2, 2023 In-Person and Zoom
3:30-5:00 PM

Email: paac@concordma.gov.

Clerk's Note: This is an abbreviated summary which complies with the earlier drafts of the post-pandemic Open Meeting law when a transcript is available. Attendees must be listed. Any motions voted upon must be listed. Significant action items or deliberations must be described in an understandable fashion. This is a first try. Your comments are solicited - Vince Carlson

Committee attendees: Present were Karlen Reed, Vince Carlson, Cynthia Rainey (School Representative), Terri Ackerman (Select Board Liaison), Mark Pauley (MMN Production Manager), Jason Bulger (CTO/MMN liaison)

Other attendees: Nancy Pierce, Carlisle, Sue Buske - consultant (via Zoom)

1. **Roll Call.** Chair Karlen Reed declared that a quorum was present and called the meeting to order at 3:30 PM
2. **Comcast franchise renewal (Sue Buske in person - focus groups, draft press releases, sample post cards, sample survey questions room set-up, branding, budget and staff help)**
 - **Wed May 10 Goodwin Room 2:30-4PM Main Library**
 - **Thurs May 11 Select Board Room 10:30 AM - Noon Townhouse**
 - **Thurs May 11 7-8:30 PM Harvey Wheeler Clock Tower room**
 - **Zoom Coffee May 17 and 31 (tentative)**
 - **On-line survey May 10 - June 9**
 - **Prepared materials - post cards, press releases, etc. - Available April 3**
3. **MMN / Broadband update (Jason Bulger, Mark Pauley)**
 - **Jason Bulger notes that the Light Board will be reviewing the Broadband Completion Task Force data and recommendations**
 - **The light Board will also be meeting twice a month for some period of time, partly to spend more time on Concord Light Broadband**
 - **The Enterprise Budget should be available before the next meeting**
 - **Mark Pauley notes that after the long pandemic lockdown the MMN studio will be open for training and some in-house production work**
4. **2023 meetings - Mar 3, Apr 6, May 4 - 3:30-5PM**
5. **Minutes (Jan 5 - Vince)**
6. **Chair updates**
7. **Liaison and Public Comments**
 - **Christina (COA): Happy to help with gift cards or other giveaways**
 - **Having no additional business Karlen Reed declared the meeting adjourned at 4:50 PM.**

Submitted by Vincent Carlson, Clerk
February 2, 2023

