

Capital Planning Task Force
Minutes
February 3, 3031-Approved 3/17/2021
Via Zoom

Present: Terri Ackerman, Select Board member; Jared Stanton, Director of Finance and Operations, Concord Public Schools; Elise Woodward, Stephen Crane, Town Manager, Karle Packard, citizen, Cynthia Rainey, Concord School Committee, Laurie Hunter, School Superintendent, Parashar Patel, Finance Committee Liaison, Kerry LaFleur, Concord Finance Director

Absent:

Meeting was convened at 3:05

The Minutes of 12/16/2020 and 1/6/2021 were reviewed and approved.

There was a brief discussion of dates and times for future meetings. The committee's next meeting will be held on 2/17.

Ms. Woodward shared a presentation with the agenda.

The committee reviewed the recommendations. There was a discussion of the definition of a very large project.

There was a discussion of the Town needs assessment as identified in the TBA report.

The committee reviewed the proposed project evaluation criteria. Ms. Woodward stated that we need to better understand responsibility and authority.

Ms. Ackerman and Ms. LaFleur presented their template for sequencing projects.

The committee reviewed the options for capital planning. There was a discussion of folding the process into the annual town meeting process. It was agreed that it would be preferred that the planning for large projects be off-cycle. Mr Packard and Mr. Patel voiced concern around the enhanced process and where citizens could realistically provide input.

There was a discussion of the possibility of a standing capital committee.

There was a discussion about the committee putting forward a warrant article for this year.

Citizen Comment: None

The meeting was adjourned at 4:25

Respectfully submitted by Cynthia Rainey