



CCACE Advisory Committee Meeting - Friday, February 8th @ 11:00 am
Minutes

Attendees: Demi, Stuart, Paula, Margo, Claudia, Stefanie, Jill

1. John Fossett re: Mentoring program
 - a. John shared the history of the program and gave an overview of the role of mentors.
2. Budget & Registration
 - a. Registration continues to be strong in all program areas.
 - b. While we currently show a YTD deficit, January's credit card receipts totaled over \$150,000, which is not fully reported in district budget reports this early in the month.
 - c. The Spring/Summer 2019 catalog is complete and will go to the printer next week.
 - d. I am finishing up our social media, Constant Contact, and web posts for when I am out.
3. Concord Bookshop Window
 - a. Volunteers for set up on February 25th at 10 am - Paula
 - b. Volunteers for clean up on March 4th at 9:30 am
4. Armchair Travel – reminder: volunteer needed to help Claudia
 - a. Paula may be able to help once per month
5. Continue to discuss Can We Talk series for FY20
 - a. Overview of meeting with Paula Martin
 - b. Title for series
 - Unconscious Bias: Interrupting the Cycle
 - c. Format
 - 5 2-hour sessions – October, December, February, April, June
 - Maximum capacity = 30 participants
 - 20-25 seats for people signing up for full series
 - 5-10 seats for individual sign ups
 - Something to think about: if all Advisory Committee members sign up, that's 10 slots...
 - Depending on availability of presenters, possibly offering a morning & evening session
 - d. Topics
 - Unconscious bias overview
 - 3 of the following
 - Class
 - Race
 - Ethnicity
 - Sex/Gender
 - Age
 - Wrap up session, includes how to have conversations about these issues
 - Leave opportunity to continue series in Year 2 and 3 with more topics from Oppression Umbrella
 - e. Series objective
 - How do we begin to recognize our own biases?

- Why do live here, in Concord/Carlisle? Is it related?
 - How do we acknowledge that we are part of the problem, that we all have some unconscious biases?
 - f. Series outcomes
 - Start to learn how to examine our own unconscious biases.
 - Start to learn how to have conversations with others around this.
 - Learn some tools we can use in our daily lives.
 - g. Coordination with other groups in town?
 - Friends of Library
6. New business