



**Concord Housing
Development Corporation**

**CHDC Meeting Minutes
Wednesday February 13, 2019
7pm 55 Church Street
West Concord**

Board Members present: James Burns, Jerry Evans, Lee Smith, Yanni Tsitsas, Barbara Morse, Doug Bacon

Board Members not present: Nicole Palmer

Staff: Liz Rust (RHSO)

Guests Present: Linda Escobedo, Brenda Gould, Charles Phillips

Meeting convened at 7:01pm. Meeting adjourned at 8pm.

1. Minutes Approval: Meeting of 1/8/19

Upon a motion duly made and seconded the Board UNANIMOUSLY (6-0)

VOTED: to approve the minutes from Regular Sessions of 1/8/19

2. Financial Updates: Review of monthly financial package.

3. Business Update: Reviewed status of annual filings, and insurance policies.

4. Junction Village update: Grantham is completing State filing for funding applications. Open Space on hold until funding is awarded. Liz will let engineering firms know.

5. Small Grants: CHDC reviewed four small grant applications.

Upon a motion duly made and seconded the Board UNANIMOUSLY (6-0)

VOTED: to approve grant 62 for \$5,000 (less MassSaves rebate), grant 63 \$3,000 and grant 64 \$5,000.

Move to adjourn to Executive Session, as defined under the Open Meeting Law MGL chapter 30A sections 18-25, to consider the purchase of real property at 930 Main Street, whereby an open meeting may have a detrimental effect on the negotiating position of the CHDC.

Upon a motion duly made and seconded, each board member roll call voted to adjourn to Executive Session.