

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Concord 2025 Executive Committee was held in the Trustees Room of the Concord Free Public Library, 129 Main Street, on February 28, 2023.

Members Present: Gary Clayton, Di Clymer, Holly Cratsley, Henry Dane, Rick Loughlin, Rob Munro, Diane Proctor, David Wood, Lt. Colonel Geoff Love, Joe Palumbo and Frederick Ryan.

Subcommittee Members / Guests Present: Jennifer Schunemann

Call to Order: The meeting was called to order at 7:00 PM. – A quorum being present.

1. Administrative & Committee Updates

- a) Minutes from the February 9, 2023 Executive Committee meeting were approved unanimously.
- b) Committee voted unanimously to appoint Kathleen Shugrue to the Communications and Publicity Subcommittee.
- c) Rick Loughlin discussed fundraising goals and long-term strategy.
- d) Gary Clayton reported that there will be a permanent memorial committee meeting on April 10, 2023 at 7:00pm at the Harvey Wheeler Community Center. He will report back to the Executive Committee prior to the April 10 meeting.
- e) Rick Loughlin discussed draft presentation and planning for the Finance Committee public hearing scheduled for March 1, 2023 7:00pm at the Town House. Discussion and strategy followed; Henry Dane requested that members try to be in attendance. A meeting of the Executive Committee has been posted in the event that a quorum is present.
- f) Henry Dane proposed that the Executive Committee participate in the 2023 Patriot's Day Parade. Discussion followed relative to compliance with parade protocols and application to the Celebrations Committee. Henry will follow up with relevant stakeholders and report back at a future meeting.
- g) Diane Proctor reported that her subcommittee is working on an official letterhead. A discussion followed and a draft letterhead will be forthcoming.
- h) Joe Palumbo reported that there will be a celebration on April 14, 2023 (Patriot's Day weekend) honoring the 200<sup>th</sup> Anniversary of the Birth of Concord's Native Daughter, Ellen Garrison (Granddaughter to Cesar Robbins). The draft program includes events both at Holy Family Church and First Parish Universalist Church and at the Town House. This marks the first officially sanctioned event of the Concord250 Committee.

2) Election of Executive Committee Officers

- a) The following slate of Executive Committee Officers was moved and seconded:
  - Chair: Henry Dane
  - Vice Chair: Gary Clayton
  - Treasurer: Richard Loughlin
  - Asst. Treasurer: Philip Swain
  - Secretary: John Arena
  - Asst. Secretary: Patricia Hopkins
- b) Committee voted unanimously to elect the officers as moved.

3) Public Comment

- a) Jennifer Schunemann from *Discover Concord* offered comment on the potential economic stimulus to the region associated with the 250<sup>th</sup> celebrations.

4) Next Meeting will be held on Thursday March 9th at 7 pm in the Library Trustees' Room.

5) Meeting adjourned at 8:07 pm.

Minutes respectfully submitted,  
Frederick Ryan

