

COMMUNITY PRESERVATION COMMITTEE

Public Meeting and Hearing Minutes

March 19, 2019

7:00 P.M.

Select Board Meeting Room

22 Monument Square

Pursuant to notice duly filed with the Town Clerk's Office, Concord's Community Preservation Committee held a public meeting and hearing in the Select Board Meeting Room at 22 Monument Square, starting at 7:00 P.M. Committee members Terri Ackerman, Peter Ward, Melissa Saalfield, Dee Ortner and Tom Kearns were present.

Ms. Ackerman called the meeting to order at 7:00 P.M.

Robbins House Request for Landscape Cost Amendment

Ms. Gill presented the request by the Robbins House to spend \$4,460 from their CPA account to replace the uneven/non-accessible stone with a new stone. The Robbins House submitted information stating that the project cost more than originally expected and provided all of the invoices breaking down the cost. Ms. Ortner stated that next time, the Commission needs to see the estimate before signing off on the amendment. Ms. Ortner stated that this is a lesson learned.

Mr. Kearns motioned to approve the landscaping reimbursement amendment request for \$4,460; with the condition that reimbursement is held until the final project status report is received on or before March 29th. Ms. Saalfield seconded the motion and ALL OTHERS VOTED IN FAVOR. The motion passed (5-0).

Discussion of Upcoming 2019 Annual Town Meeting

Sue Myers, of 66 McArthur Road, presented the four warrant articles about raising funds for affordable housing in town. Mr. Kearns stated that the Concord Business Partnership recently discussed these articles, and that they felt uninformed. The Committee discussed the questions to anticipate at town meeting.

The Committee discussed the anticipated day that the CPC warrant article will come up at Town Meeting.

Review and Discussion of Project Conditions

The Committee reviewed and discussed the draft project conditions for the projects proposed for funding at town meeting. The Committee asked that "photo documentation" is added to condition two for the Library project.

Review of Project Accounts to be Closed

The Committee reviewed the closing project checklists and site visit reports for the following projects:

2-10 White Pond Management Program
7-10 Junction Village
11-12 Wheeler Harrington House Studies
12-14 Archeology Program
11-15 Old Calf Pasture Habitat Restoration
10-16 Regional Housing Services Program
14-16 Timothy Wheeler Historic Structures Report
3-17 Regional Housing Services Program
7-17 Gerow Land Acquisition

Ms. Saalfield motioned to close the above projects. Ms. Ortner seconded the motion and ALL OTHERS VOTED IN FAVOR. The motion passed (5-0).

Upcoming Year Discussion

The Committee discussed schedule for the upcoming funding cycle and application process, potential updates to existing planning documents, the sign program, monitoring of projects, outreach to the general public and conditions for funding.

Project Update Report and Project Status Reports

Ms. Gill gave a brief project update report to the Committee, letting them know which projects had invoices paid since the last CPC meeting. The Committee reviewed the project status reports that were submitted for all of the open CPA projects.

Approval of Minutes

Ms. Ortner moved to approve the minutes of the February 20, 2019 meeting. Mr. Ward seconded the motion and ALL OTHERS VOTED IN FAVOR. The motion passed (5-0).

Ms. Ortner moved to adjourn the meeting. Ms. Saalfield seconded the motion and ALL VOTED IN FAVOR. The Meeting was adjourned at 8:53 P.M.

Respectfully submitted,

Heather Gill
Senior Planner

Minutes Approved on: July 16, 2019

Secretary