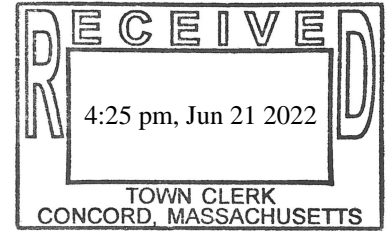


Fiber Broadband Completion Task Force - APPROVED MINUTES

Meeting Date: April 7, 2022

Chair: Mark Howell

Concord Fiber Broadband Task Force
Held virtually via Zoom, beginning at 6:30 pm.



Videos can be found at Minuteman Media Network Youtube Channel:
All meetings: <https://www.youtube.com/c/MinutemanMediaNetwork>
This meeting: <https://www.youtube.com/watch?v=yFHaDpCZwh0>

Roll call Attendance

Mark Howell	Present
Gordon Brockway	Present
David Hesel	Absent (not present)
Scott Hopkinson	Present
Gail Hire	Present

Scott will clerk.

Next meeting – result of the draft
Light Board meeting 7:30 AM
Wed April 13.
We will have 20 minutes during that meeting.
Mark intends to present summary
Light board will receive

Mark – will have end of this weekend – have draft and posted on task force web page.
Draft 4 or 5 depending on daily versions.

Next Thursday Night at Town House hearing room at 7:30 PM
Task force be there at 6:45 for members

Other attendees:
Jason Bulger - acting telecom (CIO ,and acting manager for broadband and telecom)
Terri Ackerman

Review minutes of Minutes from March 31, 2022

Edits related to pubic forum (not public hearing)
Gordon presented most recent, draft of 3/31/2022 minutes.
Gail provided clarification comments.
Payment in lieu of franchise – this is a new layout from broadband business
and could be changed.
Correction on 10 year pay off of \$799 from Karlen Reed comment.

Gail moved to approve
David 2nd to approve.

Roll call Approval of Minutes March 31, 2022

Mark Howell	Aye
Gordon Brockway	Aye
David Hesel	absent (N/A)
Scott Hopkinson	Aye
Gail Hire	Aye

Plan is to post the draft by April 11, 2022 and distribute to the light board before the meeting.
Will have 20 minutes to discuss with light board.
Public forum is schedule for 7PM at town house.
Looking for volunteers to help present in addition to Mark.
Gordon – is happy with Mark presenting.
Go 10 minutes and ask them to act on certain items.
Slides may be derived from table of contents
Say what the key recommendations are taken from the executive summary.

April 21, and April 28 6:30 PM – via Zoom in order to take first public draft to final version based on comments and feedback and any further work we may choose to do.
Mark is optimistic that we would be largely done at that point.
Therefore meeting the next three Thursdays.

Mark presented discussion of payment in lieu of franchise fee paid and presented contrast between Light Fund, MMN, Telecom Fund and other town enterprise revenue, expenditure, income and net income.

Mark wants to recommend that we discontinue this payment to MMN instead of investing in broadband. Discussion of Comcast franchise renewal. Further discussion of the payment in lieu of franchise fee. Gail suggests that come out of general fund to pay for MMN not just Comcast or town. Three of us are not Comcast customers and are Concord Broadband and are not contributing to the MMN. What is really important that the rational is reviewed and endorsed by various citizen groups.

Gordon – what is the mission – benefit and provide low cost service. ?

Mark – CMLP pays payment in lieu of taxes which is related to property taxes.
Mark wants to raise this as it potentially adverbial to the broadband service and impact broadband service to expand service. Town doing road improvement indicates that they do not have financial resource to add fiber during the act of re-surfacing the roads.

Next item: Discuss sections on draft report.

Scott - Discussion of Washington state example – rural municipal broadband.

Holyoke municipal operated the broadband. Mark discussed this contrast.

There is no reason that our infrastructure could not support another provider.
All these other business models become possible as Concord finishes the fiber infrastructure.

Mark increasingly feels we have done well so far we should get to the point we have 70-80 per cent then there are many different business models to support.

iNET – obligation for cable operator agreements to connect schools and municipal buildings and get the television service for free. In the 2014 Comcast bought their way out of it. Concord was already connected to the Concord Broadband, this was a step-down in the iNET commitment.

Now diving into the document:

Mark reviewed the Section Outline
Discussed in summary each of the sections.
Discussion of possible metrics.

Walk through table of contents.

Start review of sections.

Page 8

Gail discuss difference between fiber network and broadband service and possible distinctions.

Mark thinks that it is important and belongs in the state of fiber section.

Discussion of utility grade service by Gordon

Review of recommendations on page 11 this is the summary of the recommendations of the task force. The recommendation are summarized in three key point (page 11 and 12) .

Discussion of the two paragraphs that follow the three summary recommendations.

Discuss financial section, page 24.

Discussion of adjusting model related to longer amortization of installation.

Time check: now at 8:20PM

Discussion of external sources of funding – lifted from Gail’s input email.

This was added to the financial section.

Mark will send the markups from this meeting to send back to the team after this meeting tonight.

Mark assembles the sections as provided by the various editors and contributors.

Discussion of next steps.

Plan to make into a final document – noon Saturday.

Takes Mark a couple of hours to build the document for distribution.

Would like to get feedback on Sunday.

Mark will go to Erin Stevens

Send to CLMP Board by Tuesday April 11.

Light Board Meeting on April 13.

Public comment meeting April 14. (hybrid meeting)

Mark went back to metrics and governance.

Mark asked people to review the biographical background of in the section 9 members of the task force.

Public Comment

Jason – no comment.

Motion to adjourn

Scott moved to adjourn
Gail seconded.

Gordon Brockway	Aye
David Hesel	absent (N/A)
Mark Howell	Aye
Scott Hopkinson	Aye
Gail Hire	Aye