

The Hugh Cargill Trust Committee
Minutes of the public meeting held April 9, 2019

Chairperson Sally Clutter called the meeting to order at 9:13 AM in the Assessor's Office conference room at 24 Court Lane, Concord, Massachusetts

Also present were: Robert Abraham, Tax Relief; Judy Terry, Treasurer; Lucy Rosborough, Intake; Deena Whitfield, Clerk; and Mike Lawson, Select Board Liaison

Minutes:

The committee approved the March 12, 2019 public meeting minutes and executive meeting minutes as read.

Treasurer Report:

The committee reviewed the Treasurer's report noting that Hugh Cargill Trust received gifts totaling \$1,125; Concord Cares received gifts totaling \$780; and the Silent Fund received \$7,500 for camperships. The committee approved the Treasurer's report as read.

Judy made a suggestion that we move the interest from all of the funds into Concord Cares in an effort to keep that fund afloat. She will research this further.

Continuing Business:

Concord Cares:

Sally met with Jen Clarke, Tricon's agency liaison, regarding the request for funds that we recently submitted. Jen advises that the best we can hope for is level funding (\$1,000) and that we will not hear before June, but September is more likely.

Our solicitation letter resulted in donations totaling \$780. We can rethink the letter in the fall.

It is suggested that non-emergency fuel assistance requests be allocated from Hugh Cargill and that only emergency fuel assistance requests be allocated from Concord Cares.

Silent Fund:

Campership applications are due by April 26, 2019. Sally has scheduled a meeting with Bonny Wilbur on May 6, 2019 to provide a draft for the May 14, HCTC meeting.

Vacation Schedules and Committee Assignments

Sally will do intake for May during Lucy's absence. Sally will attempt the Treasurer's report in Judy's absence, but Judy has suggested that the report can wait until her return.

The Chair will write to Andrew regarding the reappointment of Deena and Judy to new three-year terms to the HCTC.

New Business

Town Meeting:

Our committee members were encouraged to attend the April 9, 2019 Town Meeting and vote for the articles on Affordable Housing that will be addressed.

May Agenda:

Sally suggested that we meet briefly in open session to approve the minutes, the treasurer's report if there is one, and a report on the tax relief fund if it is available. She suggests that we spend most of our time in executive session to discuss the Silent Fund allocations as well as any other requests for assistance.

At 9:52 AM on a motion made and seconded, the committee voted to adjourn from open session to discuss, in closed session, individual requests for funding.

Respectfully submitted,

Deena Whitfield, Clerk