

**TOWN OF CONCORD  
SELECT BOARD  
AGENDA  
April 30, 2020  
4:00PM  
CONFERENCE CALL**

Pursuant to notice duly filed with the Town Clerk, the Concord Select Board convened in a conference call on April 30, 2020.

Present were Michael Lawson, Chair; Linda Escobedo, Clerk; Terri Ackerman, Jane Hotchkiss, and Susan Bates. Also present were Stephen Crane, Town Manager; and Finance Director, Kerry Lafleur.

**Call to Order**

Select Board Chair Michael Lawson called the meeting to order at 4:00pm.

**Town Manager Update**

Town Manager Stephen Crane has done an internal review of appointments for positions, and is moving forward with the Chief Information Officer role, but are placing a hold on some other position appointments at this time.

Property tax payments are due May 1. Residents will be able to pay up until June 30<sup>th</sup> without any fees. If you aren't able to pay, reach out to the Treasurer's Office.

The final NMI Preliminary Starmet Reuse Committee plan was submitted this week, and is on the Town website, and the Town Manager recommends all to read.

Curbside pickup is continuing. The barrel sticker and disposal tag is available online and via mail.

Mr. Crane cautioned residents to continue practicing social distancing during the nice weather in the coming days. Mr. Crane urged residents to wear masks when they go outside if they can, and to continue practicing social distancing. Patrol Officers will be patrolling around Town to encourage social distancing. The Town continues receive complaints that residents at recreational areas around town are not practicing social distancing effectively at times. Mr. Crane emphasized that residents need to continue social distancing. Mr. Crane believes that the State will be issuing guidance on wearing masks in public in the coming days. Ms. Hotchkiss stressed that despite narratives that we are past the peak of the COVID-19 Pandemic, another peak could easily be created without continuing to follow guidance from public health officials.

**Certificate regarding intended use of land purchase (Emerson land)**

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Finance Director Kerry Lafleur stated the Town is preparing to finance its capital planning projects, with \$5,0665,000 of projects that they are looking to permanently finance. One of the requirements to move forward is to get the Select Board's approval that they have the authority to move forward. Any time the Town purchases property, it is necessary to state what the intended use of it will be. The certificate being considered by the Select Board is confirmation that the Town does not intend to lease the property to a third party during the term of time that the bonds will be outstanding, which Ms. Lafleur states the Town doesn't intend to lease it. The details of the agreement are included in the meeting packet.

Upon a motion duly made and seconded, it was UNANIMOUSLY

**VOTED:** that the board accepts the certificate as it is presented by Kerry Lafleur in her memo of April 22<sup>nd</sup>, 2020 to Stephen Crane.

**Roll call vote:**

Susan Bates: Aye

Linda Escobedo: Aye

Mike Lawson: Aye

Terri Ackerman: Aye

Jane Hotchkiss: Aye

**Certificate of Useful Life of purchased equipment**

Ms. Lafleur stated that the next item is intended to designate the maximum life of the piece of equipment that will be purchased in this bond issue. The purpose is to assure the bond council that the maximum useful life of the equipment exceeds the period for which the bonds will be outstanding. The article seeks a sum of \$900,000 to be expended at the expense of the School Committee for remodeling, construction, reconstructing or making extraordinary repairs, including original equipment and related work at various public schools. The details of the agreement are included in the meeting packet.

Upon a motion duly made and seconded, it was UNANIMOUSLY

**VOTED:** that the maximum useful life of the departmental equipment listed below to be financed with the proceeds of a portion of the \$900,000 borrowing allocable to equipment authorized by the vote of the Town passed April 10, 2019 (Article 12) to be as follows:

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<b>Item</b>	<b>Purpose</b>	<b>Borrowing Amount</b>	<b>Maximum Useful Life</b>
1	Elementary Energy Recovery Units (ERU's)	\$ 690,000	20 years
2	Integrated Playground at Thoreau Elementary School	\$ 50,000	20 years
3	Boiler Exhaust at Willard Elementary School	\$ 20,000	20 years
4	AC Chiller replacement at Willard Elementary School	\$ 40,000	10 Years

**Roll call vote:**

Susan Bates: Aye  
Linda Escobedo: Aye  
Mike Lawson: Aye  
Terri Ackerman: Aye  
Jane Hotchkiss: Aye

**Concord Town History & Guide Training Class Graduates**

Mr. Lawson stated that in the coming months the graduates of this course will eventually apply to be Tour Guides, but Mr. Lawson wanted to acknowledge that they have passed their training and will look forward to approving them to be Tour Guides. The following individuals completed the guide class: Jennifer Toth, Robert Morrison, Louis Hutchinson, Beth Williams, Catherine Hara, Mary Beth Kelly, Amy Cole, Richard Durbin Diane Morrell, Paige Welch, Richard Murphy, Aiden Webb, Zachary Vitas, Sandra Harper, Jennifer Schunneman, Richard Gersh, and Marilyn Lohit. The class instructor is Victor Curran.

**Miscellaneous Correspondence**

The Select Board continues to receive correspondence regarding facemasks, social distancing, and the closure of recreational areas from residents with various perspectives. The correspondence is posted along with the meeting materials.

Finance Director Kerry Lafleur will be present at the Select Board meeting next week to discuss Town finances more in depth. Mr. Crane noted that the Town will be able to continue providing core services beyond June 30<sup>th</sup>, even if there is no Town Meeting by then to approve the FY21

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Budget, as the Town will be able to operate on a 1/12 budget as approved by the Massachusetts Legislature.

**Adjourn**

Upon a motion duly made and seconded, it was UNANIMOUSLY  
**VOTED:** to adjourn

**Roll call vote**

Susan Bates: Aye

Linda Escobedo: Aye

Mike Lawson: Aye

Terri Ackerman: Aye

Jane Hotchkiss: Aye

**Minuteman Media Network Coverage:** <https://www.youtube.com/watch?v=n5IgLzAEer8>

**Meeting Documents:** <https://concordma.gov/DocumentCenter/View/24637/April-30-SB-Packet>