

Present: Wallace Johnston, Chair, CCSC; CSC  
David Model, Vice Chair, CCSC  
Heather Bout, Chair, CSC; CCSC  
Courtland Booth, Vice Chair, CSC; CCSC  
Cynthia Rainey, CSC, CCSC  
Eva Mostoufi, CCSC

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD  
Jared Stanton, Director of Finance & Operations, CPS & CCRSD

**I. CALL TO ORDER**

The CCSC meeting was called to order by Mr. Johnston at 5:01 PM, noting that it was being recorded and the CSC meeting was then called to order by Ms. Bout, also noting that it was being recorded. Roll call attendance was taken: Rainey, aye; Booth, aye; Mostoufi, aye; Bout, aye; Model, aye; Johnston, aye.

**II. READING OF THE MINUTES**

A. Open Session Jt. Meeting – 5/15/20. A motion was made by Ms. Rainey, for both CSC and CCSC, seconded by Mr. Booth, for both CSC and CCSC, to accept the joint meeting meetings from 5/15/20. The motion was approved by roll call: Rainey, aye (for both); Booth, aye (for both); Mostoufi, aye; Bout, aye (for both); Model, aye; Johnston, aye (for both).

Mr. Johnston stated that he received an email thanking the District for everything it’s doing for seniors. Ms. Bout noted that she’s received texts also in appreciation of everything that’s being done for seniors.

**III. REPORTS FOR DISCUSSION**

A. Phase 4 Remote Learning. Mr. Johnston noted that three SC members have expressed interest in being on a remote learning committee for Phase 4. Dr. Hunter stated that she was hoping to model a committee like the Sustainability and Safety Advisory Committees. The SC discussed the best way to approach the formation of a subcommittee or an advisory committee. Mr. Booth recommended including a Carlisle parent representative be included on the committee and Ms. Mostoufi recommended including two SEPAC representatives, one for CPS and one for CCRSD. Ms. Mostoufi asked Dr. Hunter what role she sees the SC playing in this process that would be most advantageous. Dr. Hunter stated that there are several items under the SC’s discretion, including: calendar and schedule, budget, and general overall large picture, noting that calendar and scheduling stands out as the biggest, most challenging topic, impacting everyone. She stated that there is a lot of information flow that needs to be kept thorough and that there needs to be opportunities for feedback, comments and edits/revisions before final decisions are made. Mr. Booth questioned the timeframe that Dr. Hunter was hoping for to have a solid plan for different opening scenarios in the fall and to what degree summer resources are brought in. Dr. Hunter stated that she hoped for solid plans somewhere between July 15<sup>th</sup> and no later than August 1<sup>st</sup>. She noted that, in terms of budgeting for Phase 4, she’s hoping for reallocation of funds more than additional funds, as priorities have shifted.

Mr. Johnston noted that this new committee needs to be able to move quickly and bring in certain expertise to the working group, as needed, noting that he feels a task force would be the best approach. Ms. Rainey noted that school committee members would only be able to observe and not be able to participate, if a public committee was not formed. Mr. Model noted that the point is to give Dr. Hunter a wide swath of opinions and expertise and be fairly nimble to a fluid situation, suggesting to keep it as simple as possible and have one SC member. Dr. Hunter noted the complexities of all of the areas to be discussed, describing it as a sort of a “think tank”, noting again the most complex issue will be the calendar and schedule. Mr. Johnston stated that he expects that the SC will get detailed reports from

this new committee, noting also that the SC should be able to provide this committee input for consideration. Dr. Hunter stated that no decision will be made that the SC isn't engaged with long before it's decided.

Ms. Bout stated that Mr. Booth, Ms. Rainey and Ms. Mostoufi were interested in being part of the committee and Ms. Rainey stated that it should be a CSC member because it is only one person.

A motion was made by Ms. Rainey, for both CSC and CCSC, seconded by Ms. Bout, for both CSC and CCSC, to nominate Mr. Booth to the Superintendent's COVID-19 Task Force. The motion was approved by roll call: Rainey, aye (for both); Booth, aye (for both); Model, aye; Mostoufi, aye; Johnston, aye (for both); Bout, aye (for both).

B. FY21 Budget. Mr. Stanton stated that he needs the letters of support from the two Select Boards in order to send in the application for the 1/12<sup>th</sup> budget, noting that he shared the memo that he sent to the Select Boards to the SC members. He stated that if the Select Boards don't support this method, the towns would get assessed the statutory method in the 1/12<sup>th</sup>, which would have to be fixed once a budget is made whole. Ms. Bout confirmed that there is no expectation that the Select Boards wouldn't support this method and Mr. Stanton confirmed that the Select Board's not supporting this method is not expected. Mr. Booth asked if Mr. Stanton will know exactly what amount can be carried over once the 4<sup>th</sup> quarter circuit breaker payment is received and Mr. Stanton stated that the District is getting just over \$1.1 million for CCHS and \$850,000 (give or take) at CPS. Mr. Booth suggested being as aggressive as possible. Dr. Hunter noted that Administration is hoping for some factual numbers from the state over the next few weeks. Mr. Stanton noted that Dr. Hunter bringing in the zero-based budget is making the process easier.

The SC discussed it's meeting schedule and agreed upon holding weekly meetings.

Public Comment: Carol Yelle, 44 Cross Street, Carlisle, MA. Ms. Yelle requested that a SEPAC representative be included on the Superintendent's COVID-19 Task Force.

#### **IV. EXECUTIVE SESSION**

A motion was made by Mr. Booth, for both CSC and CCSC, seconded by Ms. Rainey, for both CSC and CCSC, that the Concord School Committee and Concord-Carlisle Regional School Committee will enter into Executive Session under Purpose 2 of the Open Meeting Law: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel and Purpose 3 of the Open Meeting Law: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, and not return to Open Session. The motion was approved by roll call: Booth, aye (for both); Rainey, aye (for both); Mostoufi, aye (for both); Model, aye (for both); Johnston, aye (for both); Bout, aye (for both) and the Open Session ended at 6:20 PM.

#### **V. ADJOURNMENT**

A motion was made by Mr. Booth, seconded by Ms. Rainey, to adjourn the meeting. The motion passed by roll call and the meeting adjourned at 6:58 PM.

Respectfully submitted,

Erin E. Higgins

Approved: 6.2.20

Abbreviations:

CCHS	Concord-Carlisle High School
CCRS	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee
CCTA	Concord-Carlisle Teachers' Association
CMS	Concord Middle School

CMSBC	Concord Middle School Building Committee
CPS	Concord Public Schools
CSC	Concord School Committee
ESY	Extended School Year
MIAA	Massachusetts Interscholastic Athletic Association
OPM	Owners Project Manager
SC	School Committee