

CONCORD HISTORICAL COMMISSION
Public Meeting Minutes
June 13, 2019, 7:00 P.M.
Town House Public Hearing Room, 22 Monument Square

Pursuant to notice duly filed with the Town Clerk's Office, Concord's Historical Commission held a public meeting in the Town House Public Hearing Room at 22 Monument Square, Concord starting at 7:00 P.M.

Commission Members Present: Melissa Saalfield, Nancy Nelson, Robert Gross, Thomas Beardsley, Michael Capizzi, and Alan Bogosian

Others Present: Susan Bates, Daniel Bailey, Ryan Orr, Nick Boynton, and Tracie
Staff: Dunn
Heather Gill, Senior Planner

Ms. Saalfield called the meeting to order at 7:00 P.M.

Mr. Capizzi moved to appoint Ms. Saalfield as chair of the Historical Commission. Ms. Nelson seconded the motion and ALL OTHERS VOTED IN FAVOR. The motion passed (6-0).

Everyone introduced themselves.

Preservation Restriction – 317 Garfield Road

Ms. Gill briefly summarized the history of the property and the special permit. Ms. Gill explained that Town Counsel reviewed the preservation restriction (PR) and made amendments, and that is why the PR is back in front of the Commission. Daniel Bailey, attorney for the property owner, introduced himself and explained that they will work out the issue of indemnification with the Select Board, as noted in the current draft of the restriction. Mr. Bailey stated that the current issue is whether the Massachusetts Historical Commission (MHC) has to approve the PR or not. Mr. Bailey stated that MHC will not approve the PR in its current form, because they are more strict with alterations. The Commission discussed the need to possibly change the title of the document to preservation agreement or preservation plan.

Mr. Capizzi moved to approve the preservation restriction as drafted. Ms. Nelson seconded the motion and ALL OTHERS VOTED IN FAVOR. The motion passed (6-0).

Wheeler Harrington House

Ryan Orr, Facilities Director for the Town of Concord, stated that he would like to remove a brick chimney at the rear of the house. Mr. Orr explained that the chimney he would like to remove is located 3” from the house, and does not current serve a purpose. He explained that because the chimney is located so close to the side of the house, it would prove very difficult to re-side the house, and properly flash the chimney. The Commission discussed the age and purpose of that rear room, and the chimney. The Commission stated that they would like to see the chimney in person.

Nick Boynton, and Tracie Dunn, both tenants at the Wheeler Harrington House, presented a number of alterations they would like to make to the house, including changes to the kitchen and bathroom. The Commission discussed their role and stated that they would like to schedule a site visit to view the chimney and the other proposed alterations.

Ms. Gill stated that she would send out a poll with dates for the site visit.

Historical Commission Charge Amendments

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Ms. Saalfield summarized her memorandum regarding the oral history program. The Commission discussed the quality of the current interviewers, and the types of persons being interviewed. The Commission agreed that the interviews need to be more visible in the town.

The Commission discussed needing to sort out the role of the Commission in regards to the Wheeler Harrington House and the oral history program with the new Town Manager.

Discussion: Goals for Upcoming Year

Commission discussed marketing and the use of the website. The Commission also briefly discussed fenceviewing assignments, and Mr. Bogosian volunteered to be the house marker program fenceviewer. Mr. Gross suggested developing a tour based on the house markers. The Commission also briefly discussed the preservation awards. Ms. Saalfield stated that they will be held in May 2020, she will work on advertising it more, and look into possibly having a speaker at the ceremony. The Commission discussed what goals on their list are a priority, including the demo review bylaw, the masterplan update, the GIS layer, and the landscape heritage recommendation report.

The Commission discussed the oral history program, and the need to develop a proposal to bring to the Town Manager regarding the changes the Commission would suggest.

Ms. Nelson left the meeting at 8:38 pm.

The Commission discussed the ongoing list of goals for the Historical Commission.

Updates

Ms. Gill stated that Ms. Saalfield and herself conducted a site visit for the demo application for the garage at 52 Simon Willard Road, and found the garage to be not historically significant.

Minutes

Mr. Capizzi moved to approve the meeting minutes from April 25, 2019. Mr. Beardsley seconded the motion and ALL OTHERS VOTED IN FAVOR. The motion passed (6-0).

Mr. Gross moved to adjourn. Mr. Capizzi seconded the motion and all others voted in favor.

The meeting was adjourned at 9:10 P.M.

Minutes Approved: August 8, 2019

Respectfully submitted by:
Heather Gill
Senior Planner