

COMMUNITY PRESERVATION COMMITTEE

Public Meeting Minutes

June 16, 2020

7:00 P.M.

First Floor Conference Room

141 Keyes Road

Pursuant to notice duly filed with the Town Clerk's Office, Concord's Community Preservation Committee held a virtual public meeting on Tuesday, June 16, 2020 at 7:00 p.m. using the Zoom meeting platform. Meeting ID: 831-0013-0443 Meeting Password: 547774 Committee members John Cratsley, Tom Kearns, Peter Ward, Paul Grasso, Hester Schnipper, Nancy Nelson, Judy Zaunbrecher and Burton Flint were present.

The Chair called the meeting to order at 7:02 p.m. by a roll call vote.

Everyone at the meeting introduced themselves and stated which board or committee they were the designee. Mr. Cratsley explained how to public can use the raise hand function if they have a question or comment during the meeting.

Discussion: Town Meeting and Finance Committee Recommendations

Senior Planner, Heather Gill stated that as of now Town Meeting is delayed until July 29th, but will likely be delayed again to the fall. Mr. Cratsley reviewed a letter from the Finance Committee regarding deferring the Parks and Playground items from the capital budget to next year's Town Meeting. Ms. Linda Escobedo stated that the Select Board has not responded to the letter at this time. The Committee discussed the possible implications of this. Mr. Flint suggested not changing the CPA warrant article no matter the outcome of this request by the Finance Committee. The Committee seemed in agreement.

Upcoming Year Discussion

Ms. Gill presented a revised schedule for the remainder of the calendar year, including a new application deadline in October. Ms. Gill stated that Ms. Zaunbrecher did point out that November 3rd is election day and they will not be allowed to hold a meeting. Ms. Gill suggested changing that meeting date to October 20th. The Committee seemed in agreement with the new meeting schedule and application deadline.

Ms. Gill stated that she will post the updated dates to the website, update and post the application for funding, and draft and submit a press release about the application deadline.

Review Draft Project Conditions, Grant Agreements and Memorandum of Understandings

The Committee reviewed and discussed the draft grant agreements and memorandum of understandings for the projects proposed for funding at Town Meeting. Ms. Nelson stated that she wants to look at the Secretary of the Interior's standards to determine which one applies to each historic preservation project moving forward. Ms. Zaunbrecher asked if the RHSO and Staff and

COMMUNITY PRESERVATION COMMITTEE

Technical Services projects will be paid retroactively after approved by Town Meeting. Ms. Gill stated that she did not know, and would look into it.

Other Business

The Committee discussed extending the deadline for applicants to submit their project status reports. The Committee agreed to extend the deadline to August 11, 2020. The Committee asked that applicants include details on any delays, updates, issues or financing problems they have run into as a result of the current situation.

Ms. Schnipper left the meeting.

The Committee reviewed the draft minutes from the February 4th meeting and the June 2nd meeting. There were a few edits recommended. M. Flint moved to approve the minutes of February 4th and June 2nd as amended and discussed. Mr. Kearns seconded the motion and all others voted in favor. The motion passed (7-0) by a roll call vote.

With no further discussion, Ms. Nelson moved to adjourn the meeting at 7:42 p.m. Ms. Zaunbrecher seconded the motion. Mr. Cratsley called a roll call vote, where everyone was in favor.

Respectfully submitted,

Heather Gill
Senior Planner

Minutes Approved on: 8/18/2020

Secretary