

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Concord 2025 Executive Committee was held in the Trustees Room of the Concord Free Public Library, 129 Main Street, on June 16, 2022.

Members Present: John Arena III, Gary Clayton, Di Clymer, Holly Cratsley, Henry Dane, Tish Hopkins, Richard Loughlin, Diane Proctor, David Wood

Guests Present: Fred Ryan (nominee for Executive Committee)

Call to Order: The meeting was called to order at 7:00 PM. – A quorum being present.

1. Administrative/Membership
 - a) Minutes from the June 9, 2022 meeting were reviewed and approved by unanimous vote.
 - b) Tish was sworn in by the Town Clerk since last meeting.
 - c) Polly Reeve & Fred Ryan are nominees to fill the remaining two slots on the Executive Committee. The nominations are expected to be confirmed at the June 27th Select Board Meeting
- 2) Subcommittee Discussion
 - a) Committee members are asked to draft a bulleted list of tasks for their respective subcommittees to better organize individual roles and determine general function of each committee. Members are asked to forward their lists to Henry a few days prior to the next meeting, as well as correct/complete the committee wide contact list.
- 3) Public Ceremonies & Celebrations Committee
 - a) Committee acknowledged that PCCC's connection to the 2025 plan is an important partnership. PCCC currently needs at least two or three new members to fill the charter of seven total.
 - b) Gary suggested some of the current executive committee members meet with active PCCC members to establish a working rapport, and better understanding how PCCC members can be better aided in their work. Henry, Rick and John will plan to meet with PCCC.
 - c) Committee members will brainstorm Concord residents who could be an effective addition to PCCC, particularly a strong candidate to serve as Chairperson.
- 4) Looking Ahead
 - a) Finance
 - i) Rick presented a list outlining sources of funding needs. Committee should review to ensure major estimated expenses are included and covered.
 - ii) Rick will meet with Kerry Lafleur to better understand encumbered funds set aside for 2025. This will be followed by a meeting later this year with the Finance Committee, to provide an outline requesting funds to appropriate. It is paramount that a warrant article is filed for the 2023 Town Meeting (Warrant closes Wednesday, January 4, 2023 at 4:00pm.
 - iii) Staff funding for administrative/clerical assistance to the Committee needs to be secured.
 - iv) Congressional support should be further looked into, particularly for public safety purposes.
 - b) Committee reviewed a map showing a town-owned parcel adjacent to Monument Square as a potential suitable site for a permanent memorial/commemoration of the 2025 anniversary.
 - c) A meeting with Anke Voss, Library Curator, would be advantageous to research through town archives connected with the 1975 celebrations.
 - d) Holly is working on outreach to local places of worship and civic/community/business organizations. It is important to have a liaison for each, reporting to the committee on what each organization has planned or what they can offer.
 - e) Henry will connect with Michael Lawson, the town liaison with the State's 250th committee, to attend a future meeting.
- 5) Next Meeting is scheduled for Thursday, June 23, 2022 at 7 pm in the Trustees Room of the Library
- 6) Meeting adjourned at 7:58 pm

Minutes respectfully submitted,
John Arena III

