

Town of Concord
Conservation Restriction Stewardship Committee

Minutes of August 27, 2019 Meeting
 141 Keyes Rd, First Floor Conference Room

Attendees: John Ferguson (Chair), Richard Higgins, Mary Ann Lippert, Neil Ryder, Art Schwope, Jane Wells, Michelle Wiggins, Delia Kaye, Natural Resources Director

Visitor: Susan Bates, Liaison to Select Board

John called the meeting to order at 3:10 pm.

1. Michelle motioned and Mary Ann seconded the approval of the Minutes of the April, May, and July meetings. The Minutes were approved.

2. Committee Work

2.1. Monitoring in progress

CR #	Name	Address	Assignee	Action/Status
100	Hurley	Pond View Lane	Jane/Rich	Report submitted and reviewed. Work complete. Delia to close with owner.
112	Elm Brook	Elm Brook Way	Art/Michelle	No response to notification letter to owner. Delia to follow-up with trustee.
124	Macone Farm	79 Macone Farm Rd	Jane	Restoration work complete. Delia to send notification letter to owner.
134	Nashoba Brooks School	Strawberry Hill Rd	John/Rich	Delia to send notification letter. CR #134 has two parts; one temporary and one permanent. Both parts will be monitored.
141, 142	Domini, Brett	Lowell Rd	John	Revised plan for restoration approved. Work in progress. Delia to visit upon work completion. Committee's work complete.
148	Monsen Farm	Monsen Rd	Mary Ann/Michelle	Report submitted and reviewed. Work complete. Delia to close with owner.
154	Black Birch	Forest Ridge Rd	Neil	Report submitted and reviewed. Work complete. Delia to close with owner.
1005	Brewster's Ridge	Monument St	John	Draft monitoring report requires more photographs. Fall visit planned.
1019	Landmark	ORNAC	Mary Ann/John	Visit performed. Report in progress

Note: First-named assignee is Leader.

2.2. Monitoring to be assigned

CR #	Name	Address	Acres	Action/Status
None				

Delia to recommend next CRs for monitoring.

2.3. BDRs in progress

CR #	Name	Address	Assignee	Action/Status
1001	Ayrshire	Ayrshire Lane	John	Initial visit conducted. Return visit needed for photographs and to visit balance of six parcels. Notification email sent. Visit planned for Sept
1002	Bartkus Farm	Bartkus Farm	Mary Ann/Neil	Initiated at meeting
1027	Wright Farm	Wright Farm Rd	Art/Rich	Initiated at meeting

2.4. BDRs to be assigned

CR #	Name	Address	Acres	Action/Status
123	Macone Farm	57 Macone Farm Lane	2.3	There are three parcels. Awaiting completion of CR, which requires a survey (per Commonwealth) of the third parcel. Delia to monitor

3. Other Business

- 3.1. Delia reported that the search for the Natural Resources Assistant Director is in final stages. There were 58 applicants of whom eight were interviewed. Four candidates have been invited for follow-up interviews on August 28, with goal of having position filled by end of September.
- 3.2. Delia reminded committee members that John's term has ended and encouraged members to seek candidates to maintain the committee at seven members. She recommended that a candidate with GIS capabilities would be a plus.
- 3.3. Jane reported that the Member Orientation Checklist has been revised with guidance for permethrin treatment of clothing for insect repellency. Delia has a supply of permethrin for Committee use.
- 3.4. Delia reported that laminated placards for placement on vehicle dashboards during a monitoring visit to identify the vehicle as that of a CRSC member are just about finished.
- 3.5. Delia reported that she is working with the Town GIS specialist and others to replace the Trimble (obsolete) with either (1) an app on a town-owned tablet, or (2) an app that can be installed on committee member smartphones (iPhone and Android). Process likely to take a few months.

4. The committee's next meeting is Tuesday, September 24, 2019 at 3:00 pm in the first floor meeting room at 141 Keyes Rd.
5. The motion to adjourn was made by Michelle and seconded by Neil. The meeting adjourned at 4:00 pm.

Respectfully submitted,

Art Schwope