

Town Manager's Report
Wednesday, August 22, 2012

To: Board of Selectmen
From Christopher Whelan, Town Manager

New Cultural District: The Concord Center Cultural District has been added to the list of sites designated as Cultural Districts by the Massachusetts Cultural Council. The designation was approved at its Board Meeting this week. The Cultural Districts Initiative was authorized by an act of the Massachusetts state legislature in 2010, and launched in April 2011, to recognize a specific geographical area in a city or town that has a concentration of cultural facilities, activities, and assets. It is a walkable, compact area that is easily identifiable to visitors and residents and serves as a center of cultural, artistic and economic activity. Cultural districts can help local arts, humanities, and science organizations improve the quality and range of their public programs so that more local families can benefit from them. They can enhance the experience for visitors and thus attract more tourist dollars and tax revenue. And they can attract artists, cultural organizations and entrepreneurs of all kinds - enhancing property values and making communities more attractive. Cultural Districts will help cities and towns identify, support, and promote their unique identity and sense of place. The Chamber of Commerce will serve as the management organization for the District and will work with local cultural partners, stakeholders and businesses to stimulate increased participation in arts and cultural activities, provide economic benefits and increased revenue for art and cultural organizations and local businesses, attract more visitors to Concord, and foster local cultural programming, education and youth programming.

PLANNING & LAND MANAGEMENT

Health Division

Mosquito Update: On August 16 The Mass Department of Public Health (MDPH) confirmed the first 2012 human case of West Nile Virus (WNV) in a resident of Middlesex County. Based on this finding, health officials have raised the WNV threat level to "Moderate" in Arlington, Belmont, Cambridge, Somerville, and Watertown. **The MDPH-determined the risk level for WNV in Concord remains low.** Separately, officials have also confirmed the first case of WNV in a horse located in the town of Ludlow in Western Massachusetts. MDPH announced that as of August 16, WNV had been detected in mosquitoes in Arlington, Belmont, Boston, Brookline, Everett, Framingham, Lexington, Newton, Malden, Revere, Waltham, and Winthrop.

In the past week, EEE-positive mosquitos have been found in Topsfield, Reading and Westborough. There have been no animal cases of EEE to date, and one human case (although health officials believe the disease was contracted when the resident traveled outside of Massachusetts). **The MDPH-determined risk level remains low for EEE in**

Concord. Public Health Director Susan Rask and Administrative Assistant Karen Byrne continue to update the Health Division's website with the most recent information relating to mosquito control measures in the State, as well as providing information on WNV/EEE.

David Henley, Superintendent for the East Middlesex Mosquito Control Project is scheduled to meet with the Board of Health at the August 21st meeting to discuss potential mosquito response plans for public health threats such as EEE and WNV.

In response to elevated concern about EEE and WNV, the Massachusetts Medical Society (MMS), Massachusetts Department of Public Health (DPH), and Hopkinton Community Television (HCAM-TV) have collaborated in producing a special television report to raise awareness among residents about these mosquito and tick-borne diseases. **Mosquito and Tick-Borne Diseases** will be distributed this week to public access television stations that reach more than 260 communities in the state. The half-hour program features two experts from the Massachusetts Department of Public Health: **Alfred DeMaria, M.D.**, Medical Director of the Bureau of Infectious Diseases, and **Catherine Brown, D.V.M., M.Sc., M.P.H.**, State Public Health Veterinarian. The program is also available online at www.physicianfocus.org/mosquitotick

Weights & Measures Program: Several years ago, the Health Division staff conducted a comprehensive review of the Town's Weights and Measures program, modifying it to better serve the licensees and provide more comprehensive consumer protection. Until recently, the Health Division employed a part-time inspector to carry out these duties. In March, the Town initiated a contract with the Massachusetts Division of Standards to conduct inspections and provide Sealer of Weights and Measures services to the Town. Administrative Assistant Karen Byrne has been developing a new billing and invoicing protocol for inspections conducted by the State Inspectors; the first quarter inspections of several gas stations has been completed. All gas stations and retail establishments with scales and/or retail scanners are required to be inspected by December 31st of each year.

POLICE

Operational Services: On Friday August 17, officers responded to the area of Laws Brook Road for several reports of motor vehicles that had been entered. Investigating officers determined that the all vehicles in question had been unlocked. One of the items taken, a briefcase was recovered in the area. The only other items taken were an iPod and an amplifier. The break-ins occurred on Hill Street, Bayberry Road and Laws Brook Road. Investigators are following up on several leads.

Community Services: On Wednesday August 15, Sgt. Kennedy and Officer McGrath provided assistance with the traffic and crowd control for the State Senate Primary Candidates' Night hosted by The League of Women Voters at the Harvey Wheeler Building. The event attracted a large group forcing some people to be turned away.

CONCORD PUBLIC WORKS

CCRHS Water Service Replacement Project: Fenton & Son's completed the first phase of a planned water service replacement initiative at the CCRHS property located at 500 Walden Street. This work involved the installation of approximately 1,600 feet of new 8-inch cement lined ductile iron water main and the abandonment of approximately 1,300 feet of older transite pipe.

Nagog Dam Rehabilitation Project: J. D'Amico Inc. (Randolph, MA) has been contracted to reconstruct the Nagog Dam. The dam was originally constructed in 1909, as part of the development of Nagog Pond for use as an active water supply for the Town of Concord. The scope of work includes the reconstruction of this 15 foot high, 168 foot long concrete Dam, and associated water control structures in accordance with requirements as outlined by the MA Office of Dam Safety. Work is tentatively scheduled to begin on Monday, August 20th and will be substantially completed by the end of this year.

Carpet Replacement at 133-135 Keyes Road: After extensive research with a focus on aligning carpet procurement with the Town's APP #60 which emphasizes the utilization of sustainable municipal practices, CPW has selected carpeting from "Bentley Prince Street" a sustainable manufacturer with a "Mission Zero" goal of eliminating any negative impact on the environment by the year 2020. The carpet is manufactured in the U.S. with an Environmentally Preferable Product Certification. A "Healthbond" adhesive with no VOC is being utilized. The existing carpeting is being recycled with no material going to a landfill.

2011/2012 Road Program: Construction on the 2011 Roadway Improvement Program continues to move towards completion. Road contractor (Lazaro) crews were in Town the week of August 6th and 13th to raise structures to final grade in preparation for final paving. Lazaro will be completing the outstanding items such as but not limited to, installation of berm, curb ramps and resetting granite curb. Tentatively, paving the final course in the Union St neighborhood is scheduled for Thursday Aug. 23rd AM, while paving Thoreau St. is scheduled for Aug. 23rd PM and the 24th. After completion of the above, the contractor will then resume final paving on Derby St., Riverside Ave. (from Derby to Pine), and Central St. (from Derby to Pine). Final cleanup will be performed before winter. The program is on schedule to meet the project completion deadline of September 6th.

2012/2013 Road Program: The Town has sent the "Notice of Award" to the low bidder, Lazaro Paving. The Town is currently awaiting acknowledgment of the award, and signed contracts to be finalized prior to work commencing. It is anticipated that the contractor will move directly into the work associated with the 2012/2013 Road Program contract, once the 2011/2012 Road Program contract is completed. Tentatively, this is scheduled for mid-September.

Junction Park Rehabilitation Project: The lease agreement between MA-DOT and the Town was executed by the Town Manager in the beginning of the month. The Town is awaiting the agreement to be finalized by MA-DOT officials. In the interim, CPW has

submitted a fencing and pedestrian detour plan to MA-DOT in accordance with the agreement. Once approval of the plan is provided, CPW will organize a public outreach program, in order to ensure that the temporary impacts to the public will be minimized. Additionally, CPW has secured the services of Geolnsight, Inc. to act in the capacity of a licensed site professional, due to the sites historical use as a railway bed. While hazardous material is not expected to be on sight, CPW is following Best Management Practices developed by the DEP to ensure the safety and welfare of all those involved. Further, the Town is coordinating internally to install the utilities in preparation for the contractor to commence work. CPW- Water and Sewer Division will be installing water services and electrical conduit. CMLP will also be on site, to ensure that coordination efforts are maximized. The Town is working towards an award to the low bidder, Cali Corporation. Cali Corp. has significant experience in similar projects and we look forward to getting the rehabilitation of Junction Park under way within the coming weeks.

Sleepy Hollow Culvert Restoration: This Project involves the replacement of an existing/deteriorated corrugated metal pipe culvert, as well as the cleanout of an existing stone box culvert in order to restore the adjacent wetland area to normal operating conditions. To date, CPW-Engineering has completed the Notice of Intent submittal requirements, as well as additional plans and sections of the existing wetland area at the request of the Natural Resources Division; CPW-Engineering has also been involved with multiple meetings/site walks involving members of the NRC, NHESP, and multiple residents that have interest in the Project. The Hearing for this Project was opened by the NRC on Wednesday, July 25, 2012, and it was continued to the next meeting. CPW-Engineering anticipates requesting a continuance for the application in order to possibly develop an alternative plan for the wetland area adjacent to the culverts.

209-219 Walden Street (CPD/CFD) : The project includes the cut, cap and abandonment of portions of the existing garage floor drain system and proposes a new oil water separator and garage floor drain connection into the Town sewer system. The design of this project was completed in May. CPW's Engineering Division has developed a Spill Prevention, Control, and Countermeasure (SPCC) Plan for the facility, which is included within the sewer service modification application to the Water & Sewer Division. The materials have been submitted to CPW's Water & Sewer Division for review, as well as provided to CFD Staff. Project review with all parties is anticipated to occur in early August.

Town-Wide Sign Inventory: The project consultant Vanasse Hangen and Brustlin, Inc. (VHB), has completed data collection and is post-processing and conducting a quality control review of the data for delivery to the Town for review. Once completed, the consultant will continue with the remaining tasks which include analysis of the Town's Traffic Rules & Regulations.

Main St. at Thoreau St. intersection Safety Improvements: This project will include construction of new mast arms and traffic signal equipment, pedestrian signal equipment, ADA compliant wheel chair ramps, realigned crosswalks and necessary conduit and appurtenant work. The apparent low bidder for the project is J. Tropeano Inc. of North

Andover. It is anticipated that the contract will be awarded in the coming week. Once awarded it is anticipated that construction will begin in September and be completed in late fall.

Waste Management Solid Waste and Recycling Contract: The current Waste Management contract for the curbside collection and disposal program expires 6/30/2013. Concord Public Works (CPW) is in the process of evaluating procurement options for a new contract, effective 7/1/2013. The prevailing wage rates have been obtained from the DLS (Department of Labor Standards) for the new contract period.

As a first step in the procurement process, CPW will review proposed pricing from Waste Management for a contract extension. Preliminary discussions with Waste Management have indicated that their proposed pricing may include a minimal cost increase, based primarily on the CPI for the Boston area. CPW anticipates receiving a price proposal from Waste Management within the next two weeks which will leave adequate time to implement an alternative request for proposal approach in the event Waste Management's contract extension proposal is not favorable.

OTHER INFORMATION

High School Building Committee Forum: Wednesday, August 22nd the Building committee hosted a community forum to discuss the most current information regarding the High School Project.

Memories of Antietam: This historic painting by Elizabeth Wentworth Roberts, located at the Hearing Room in the Town House has been removed and transported to a restoration facility where it will remain for approximately two months. The frame will be left behind where it will be restored in place by a local contractor (Crosby design). A crane was put in place to remove the painting from the building, after removal of a window by Jim Macone and Steve Dowling to allow access.