

Town Manager's Report

Monday, January 23, 2012

To: Board of Selectmen
From Christopher Whelan, Town Manager

Following are some of the matters reported on this week by various Town Departments:

FIRE

Apparatus: Our new CFD Ladder 1 went into service Thursday January 19. We look forward to many years of service from this quality apparatus.

PLANNING & LAND MANAGEMENT

Natural Resources Division

Natural Resources Commission: At the Natural Resources Commission meeting on January 18, the NRC continued the hearing for the Concord Carlisle High School sewer replacement project to obtain engineering review of the proposed culvert replacement. New applications received to be heard at the February 1 meeting include two Requests for Determinations of Applicability: one for an addition at 73 Wayside Road and tree removal at the Concord Country Club. Two Notices of Intent were also received last week: for the after-the-fact repair of an ornamental pond at 124 Nashoba Road, and the after-the-fact construction of retaining walls at 95 Allen Farm Road. Continued hearings to be heard at the February 1 meeting also include the installation of a well at the Deaconess Well site for Concord Water & Sewer, installation of underground conduits for 1373-4 Monument Street, and installation of underground drainage at 448/449 Barrett's Mill Road.

Baseline Documentation Reports: Members of the Conservation Restriction Stewardship Committee commenced the development of a Baseline Documentation Report for 342 Sudbury Road, the historic Daniel Chester French property. Our consultant has completed all fifteen Baseline Reports for which he was contracted to complete, and is in the process of obtaining landowner signatures. Additionally, DNR staff received comments from the State on the Conservation Restriction for the rear of 335 Walden Street. This CR should be completed in the next couple of months.

Health Division

Board of Health Regulation for Keeping of Animals: At the January 17 meeting, the Board of Health began review of its regulation, Minimum Standards for Keeping of Animals. The Board is considering revising the regulation to make it simpler and more straightforward for animal owners. A public hearing will be scheduled when the revised draft regulation is

complete. All holders of Animal Permits will be notified of the hearing and will be sent a copy of the draft regulation prior to the hearing.

Building and Inspections Division

Alexan, Nathan Pratt, Longview Meadows and Now - Concord Mews: A final walk through for the Waste Water Treatment Plant and the first apartment building has been conducted. The apartment building will have two model apartments “to show” in order to facilitate leasing at the complex.

Planning Division

Historic Districts Commission: The HDC held their regularly scheduled meeting on Thursday evening beginning with an executive discussion with Town Counsel concerning ongoing litigation with the owners of 10 Wood Street. After returning to open session, the Commission reviewed and approved two Certificates of Appropriateness including an amendment to an existing Certificate at 410 Lowell Road for new stairs, railings, gutters, and paving; and a request for approval for the existing bench, planters and hanging baskets in front of Helen’s at 17 Main Street. The Commission also held a general discussion on possible changes to its schedule to improve the project submission and review process, and reviewing existing open projects and violations at this time.

CCHS Design Development Plan Review: On Wednesday, Town plan review staff met with members of the design team for the new high school to review the 30% Design Development plans, discuss the logistics of a two-phased Site Plan approval process with the Planning Board, and go over the 3-year schedule for plan review, permitting and construction. Town staff brought up concerns such as the property’s location within the Groundwater Conservancy District, parking management during construction, the potential need for peer review, MS4 and NPDES permitting, the timing of the installation of stormwater infrastructure, and potential stormwater impacts to the site during construction.

Outdoor Lighting Consultant – Kick-off Meeting: Town staff (Planning, Municipal Light Plant and GIS) met with outdoor lighting consultant Kevin Sullivan with Fuss & O’Neill to discuss the project and time table. The initial review of public information will occur prior to scheduling a meeting with the Board of Selectmen.

POLICE

Operational Services: On Wednesday January 18, officers responded to Emerson Hospital emergency for a patient that was causing a disturbance. Upon arrival, officers located the patient and assisted the staff in restraining the subject.

On Saturday January 21, Rishelle Whitcom of Lynn Mass was arrested by Lynn Police on a Concord Police warrant for carjacking. Ms. Whitcom is responsible for the carjacking that occurred at Cumberland Farms. She will be arraigned on the charges on January 23.

On Sunday January 22, officers conducted a motor vehicle stop on Old Road to Nine Acre Corner. Upon investigation, officers determined that the operator was drunk and should not be driving. The operator was arrested and charged with second offense drunk driving.

Community Services: On Friday and Saturday January 20 & 21, officers responded to minor traffic and snow removal matters during the snow storm that came across our area. There was only one reported crash in Concord, which was minor in nature. Officers also assisted the Department of Public Works with snow removal. Officers issued six (6) parking tickets for failure to remove vehicles from the street for snow removal.

PUBLIC WORKS

Westford Road Culvert: Public Works has received the good news that Concord will receive \$68,000 through the FEMA Hazard Mitigation Grant Program to cover a portion of the costs associated with the Westford Road culvert rehabilitation. The project is scheduled for the summer of 2012.