



TOWN OF CONCORD

Town Manager's Report

Week Of: July 27 , 2015



White Pond Erosion Control Party: Concord's Division of Natural Resources staff, with the assistance of a dozen enthusiastic White Pond residents, installed coir logs and erosion control blankets at three of the most eroded areas around Sachem's Cove. The work party was a great success and these efforts will help to improve water quality at the

pond. Conservation Crew also installed new metal signs at White Pond to reinforce the rules regarding use of this property. The Division of Natural Resources requests your continued cooperation concerning swimming, biking, and keeping dogs on leash while we continue to improve eroded trails near Sachem's Cove .



Reformatory Branch Kiosk: A new kiosk was installed this week for the Reformatory Branch Trail in Macone Park on Lowell Road across from Keyes Road. Once the Middlesex Central Railroad right-of-way, the Reformatory Branch Trail extends to Bedford, passing by some of Concord's significant recreational and historical sites along the way including: The Old North Bridge, The Old Manse, Sleepy Hollow Cemetery, and Great Meadow Wildlife Refuge. Trail Guides for this trail are available at the kiosk, at the Division of Natural Resources Office at 141 Keyes Road, and online at: http://www.concordma.gov/pages/ConcordMA_NaturalResources/Reformatory%20Branch%20Trail%20Guide.pdf. Many thanks to Matt



Xavier and Cody Fitzgerald (DNR conservation crew) and Jim Macone for constructing and in-

PROPERTY TAX BILLS DUE AUGUST 3rd

The first quarter payments of Concord's Fiscal Year 2016 property tax bills are due in the Treasurer-Collector's Office at the Town House by 5:00PM on Monday, August 3. Taxpayers that have not paid their property taxes yet are reminded that interest at the rate of 14% per year will accrue on all overdue property tax bills from the due date until the payment is received, according to Anthony T. Logalbo, Town Treasurer.

The Treasurer also reminds taxpayers that postmarks ARE NOT USED to verify timely payment. State law requires that property tax payments must arrive in the Treasurer-Collector's Office in order to be considered paid by the due date.

Questions about tax payments should be directed to the Treasurer's Office at 978-318-3050. Please contact the Assessor's Office at 978-318-3070 if you have not received a tax bill.

PLEASE NOTE THAT THE TREASURER'S OFFICE HOURS FOR THE WEEK OF JULY 27- JULY 31 ARE 8:30am to 4:30pm and UNTIL 5:00pm ON THE TAX DUE DATE OF AUGUST 3.

White Pond Algae Bloom

Health Division staff continued monitoring the algal bloom at White Pond and coordinating with MDPH for weekly samples to be taken. Samples taken on Monday July 20 show that algal cell counts have dropped and the bloom is subsiding. The pond will be sampled again on Monday July 27 and if results are below acceptable limits the recreational water use advisory will be lifted. As of Friday July 24, the recreational water use advisory remains in effect.





PLANNING & LAND MANAGEMENT

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Natural Resources Division

At the NRC meeting on July 22, 2015, the Commission heard the following matters: a Notice of Intent (NOI) to replace the septic system at 1771 Main Street; a Request for Determination of Applicability to decommission the septic system at 17 Seymour Drive; an NOI for the Concord Country Club to relocate the entrance driveway and cartpath and expand the 8th and 9th green and tee box; and, an NOI for 333 Sudbury Road and construct additions to a single family house. Orders of Conditions were issued for Hanscom Field to replace the approach light system for Runway 11 and for the septic replacement at 1771 Main Street. A Negative Determination of Applicability was issued for 17 Seymour Street. The Commission also approved Minor Modifications for 280 Silver Hill Road and CC@Play. Administrative Approvals were issued for tree removal and landscape projects at 57 Walden Terrace, 35 Attawan Road, 38 Shore Drive, 31 Riverside Avenue, 163 Lindsay Pond Road, and 162 Westford Road.

Health Division

Routine Health Division Activities—Health Division staff provided the following services:

Septic system permitting: 3 septic system deep test holes witnessed; 6 septic field inspections; 3 Building Reviews and 2 Sewer Reviews completed.

Food Service - Consultations with the following establishments:

- ⇒ Colonial Inn, 48 Monument Square – Health Division staff met with the current owner and buyer’s representative to resolve physical facility issues which must be brought into compliance prior to transfer of ownership. Performed walk-through of Food Service operation to identify areas of concern. We continue to assist inn staff and buyers with guidance on how to complete renovations. Food Service Permits are non-transferable and all facilities must be in full compliance with 105 CMR 590.00 prior to issuance of a new permit.
- ⇒ Papa Razzi, 768 Elm St.--3 inspections conducted during renovation to install new pizza oven.
- ⇒ New Leaf Café, 561 Virginia Rd.--Review of catering operation and ceiling construction.

Planning Division

Historic Districts Commission meeting of July 23rd: The HDC reviewed three new and one continued applications for changes within the Historic Districts. The Commission approved Certificates of Appropriateness for the repair of historic windows, the replacement of later windows, and new lighting fixtures at 93 Monument Street, a new copper roof at 53 Monument Street, the removal of the shutters on the Wright Tavern at 2 Lexington Road; and, a new front porch and walkway at 201 Lexington Road. The Commission also voted to extend an existing Certificate to replace signage at the Mill Brook Tarry. Lastly, the HDC scheduled an extra meeting on Thursday, July 30 for the purpose of holding an Executive Session to discuss pending litigation.

Regional Housing Services Office Advisory Committee Meeting of July 23rd: The RHSO Advisory Committee reviewed the current website and discussed moving forward with Phase 2. The Committee also discussed the FY16 work plan, which includes the following for Concord: HOME Fair Housing Program, Housing Production Plan preparation, Standard program/services for monitoring and SHI Updates, Property Manager training (affordable fair housing focus) and possible affordable housing forum for committees in member towns.

Parking Management Plan Implementation: A public outreach meeting to provide information about the current implementation plan and obtain input from residents and business owners is scheduled for Tuesday, August 4th at the Harvey Wheeler Community Center from 6:30 p.m. to 8:30 p.m. Consultants from Nelson-Nygaard have been meeting with key stakeholders this week and will continue to meet with Town staff and others to refine the plan, including recommended revisions to the Parking Regulations, in anticipation of a presentation to the Select Board on Monday, August 31.

- ⇒ Trinity Episcopal Church, 81 Elm St.—reviewed submittal of food service plans ‘after the fact’ for the commercial grade kitchen already constructed at the church without permit during recent renovations. Performed site visit with church staff to consult on kitchen usage.
- ⇒ Other: Continued to request information to resolve questions about installation of a salt chlorinator as part of plan review of new swimming pool at proposed Marriot Extended Stay Hotel, 320 Baker Ave. Tick Borne Disease Prevention—replenished informational materials in field boxes on trails. 2 beaver removal permits issued. Meetings attended – Massachusetts



HUMAN SERVICES DIVISIONS

RECREATION • COUNCIL ON AGING • COMMUNITY SERVICES • YOUTH SERVICES • VETERANS OUTREACH

Useful Resources

For more resources visit the Concord Social Services Resource Guide at: http://www.concordma.gov/pages/ConcordMA_WebDocs/CONCORD%20Social%20Services%20Resource%20Guide%20FINAL%202015REVjan22.pdf

✦ **Medication Disposal** – Drug collection unit is for free and safe disposal of expired or unwanted medications. It can be used 24 hours a day and is located at the Concord Police Station at 219 Walden Street, Concord, MA

✦ **Hugh Cargill Trust**- Provides eligible Concord residents with assistance for emergency bills of up to \$500 based on determined need. The aid is disbursed directly to vendors. The group also offers a tax relief program for qualified Concord homeowners. 978.318.3100 Ext 2030

Online Mental Health Screening –Free <http://screening.mentalhealthscreening.org/CONCORD>. A Brief screening to determine if you or someone you care about should connect with a mental health professional. The service is completely anonymous and confidential. Immediately following the brief questionnaire you will see your results, recommendations and key resources.

VETERANS' SERVICES

The office of veterans' services received several calls from a local veterans this week requesting assistance filing applications for Housing, receiving chapter 115 benefits, paying for Medicare coverages, applying for Mass Health Buy-In and to request a medical letter to continue the receipt of benefits. Additionally, a local veteran was having trouble making contact with another Town's Veterans' Outreach Office and subsequently contacted the Concord office for assistance. Information and assistance was given to the veteran regarding "service connected" disability benefits. The office received a call from a resident that had four American flags that were brand new and could have a "second life". The office picked up the flags for future use.

COMMUNITY SERVICES DIVISION

The Community Services Coordinator received 80 emails, 14 phone calls and had 4 office visits this week. All interactions were related to assistance requests such as rental payment assistance, free legal services, food assistance, SNAP, utility bill payment assistance, mortgage payment assistance and transportation issues.



New Office Location
The Community Services office is now located on the 1st floor of the 105 Everett Street building and is handicap accessible. For an

appointment please contact 978.318.3034

The Community Services and Youth Services departments are collecting donations for their **Back to School Backpack and School Supply campaign**. We are collecting NEW/UNUSED backpacks and school supplies to disburse to students in K-8 from modest to low-income households in Concord and Carlisle.

There are two drop-off locations
Deadline for drop-offs is July 31st.

- ⇒ The Harvey Wheeler Community Center, 1276 Main Street, front vestibule, at the entrance to the Council on Aging.
- ⇒ 141 Keyes Road, first floor near the conference room.

Any questions please contact Aileen Buford, MSW at 978.318.3034 or abuford@concordma.gov

Upcoming Events:

The Carlisle Council on Aging is offering an **Intergenerational Tap Dancing Class** – ages 12 & up. To register call the Carlisle COA at 978.371.2895. The class will take place Mondays, 1:30-2:30pm at The First Religious Society, 27 School Street, Carlisle, MA. September 14th-November 30th, 2015. \$40 for the full session.