

# Town Manager's Report

## Tuesday, April 22, 2014

**To:** Board of Selectmen  
**From:** Christopher Whelan, Town Manager

Following are some of the matters reported on this week by various Town Departments:

### PLANNING & LAND MANAGEMENT

#### Health Division

**Best Western Food Service Facility:** Design plans have been submitted for construction of the food service facility at Best Western, 740 Elm St., and are being reviewed by Health Inspector Gabrielle White.

**Septic Permits and Soil Tests:** With the advent of spring weather, the number of soil tests and septic system applications has increased. The Health Division is receiving 3-5 applications per week for septic installation and repairs.

**Tick Talk:** The Middlesex Tick Task Force will host a public forum on April 30, *Let's Talk About Ticks*. The event will feature Dr. Alfred DeMaria, MDPH State Epidemiologist, who will speak on tick-borne disease awareness and prevention; Kurt Upham, President of ohDeer, Inc., who will speak on landscaping ideas to reduce tick exposure in your yard; and Dr. Stephen Rich of the University of Massachusetts Laboratory of Medical Zoology, who will speak on a new program offering free or low cost testing of ticks to determine if the tick carries the pathogens that cause Lyme disease, Anaplasmosis or Babesiosis. The event will be held Wednesday April 30 from 7-9 p.m. at the Lincoln Schools Auditorium, 6 Ballfield Rd. in Lincoln. The event is free and all are welcome to attend.

#### Planning Division

**Planning Board:** At the April 15 meeting, the Board reviewed presentations for Town Meeting and affirmed their intent to move Articles 46 through 54; finalized their recommendation to the Zoning Board of Appeals recommending approval of the Special Permit for Concord-Carlisle at Play (CC@Play) to construct and renovate athletic facilities at the Concord-Carlisle Regional High School site; and, after lengthy discussion, finalized a recommendation to the Board of Selectmen to appoint a Task Force to consider the proposed affordable housing development of former Dept. of Corrections land by the Concord Housing Development Corporation.

**Massport Summer Intern Program Notification:** The Planning Division received notification that the Massport Summer Intern Program was once again funding their program

to assist municipalities and social service agencies hire college and high school students in the summer. Preliminary information was submitted and the Planning Division will be meeting with Community Services staff to discuss the Town's application.

**Zoning Board of Appeals:** At the April 17 ZBA meeting, the Board reviewed the application of CC@Play to construct and renovate athletic facilities at the high school campus. After discussion and consideration of the information presented, the Board voted to grant the special permit, subject to conditions, allowing the project to proceed.

### **Building Inspections Division**

**Assistant Local Building Inspector:** The Division completed the second round of interviews for Assistant Local Building Inspector position. The interviews were conducted by having the four candidates do a framing inspection of a new home under construction in Town.

**CCRHS Project Taking Shape:** As you can see from the photo below, the Concord Carlisle Regional High School project is starting to take its final appearance with roofing and siding almost completed.



### **Natural Resources Division**

**Natural Resources Commission:** At their regularly scheduled meeting of April 16, the Commission heard the following matters: a Request for Determination of Applicability for 163 Lindsay Pond Road to confirm the status of the pond on the property; a Notice of Intent (NOI) for CC at Play to renovate the playing fields at Concord-Carlisle High School; an Abbreviated Notice of Resource Area Delineation to confirm the wetland boundary at 1888

Main Street; and an NOI to install an addition, gas service and tree removal at 280 Silver Hill Road. New applications received this week for the April 30 NRC meeting include: an NOI for MassPort's Vegetation Management Plan to remove vegetated obstructions to navigable airspace; an NOI for a 22-unit Planned Residential Development at 140 Commerford Road; an NOI to install an aeration system in the pond at 39Y Old Marlboro Road; and an NOI to demolish and reconstruct a single family house at 1123 Monument Street.

## **POLICE**

**Operational Services:** On Monday, April 14, Officer Hodgson responded to a North Branch Road residence for a report of a possible scam. Officer Hodgson learned that the resident there received a call from a party claiming to be with the Internal Revenue Service. The subject stated that there were arrest warrants outstanding for the resident and that their property was being watched. The resident was advised that the IRS does not operate this way and that it is an ongoing scam to try and secure money from people. This is one of several calls that the Department has received regarding fake IRS calls, and residents are advised to not respond to these phone calls without first calling Concord Police.

On Tuesday, April 15, Officer Holsinger took a report of a check fraud scheme involving a local business owner. Officer Holsinger learned that someone had attempted to cash checks that appeared to be from the business out of State. The business owner was notified by their bank and no money was exchanged. The case is under investigation with the cooperation of the Bank involved.

On Saturday April 16, Sergeant Troiano and Inspector Monahan responded to a Belknap Street residence for a report of an attempted break-in. Officers learned that someone had kicked the door and damaged the frame in an attempt to gain entry into the residence. Officers also located a suspect nearby and after a brief investigation determined that he was responsible for the damage. The suspect was placed under arrest and charged with attempted breaking and entering and malicious destruction of property.

**Community Services:** On Saturday April 19, Sergeant Goldman, Inspector Skinner, Officer Landers and Officer Manchuso assisted with the annual Dawn Salute ceremony at the Old Manse / Old North Bridge. The event went smoothly and there were no issues reported.

On Saturday April 19, officers assisted with Military Friends Foundation's "Tough Ruck Run." The event began at the Old Manse and onto the Battle Road Trail and returned, for a total of 2 miles. Officers assisted with traffic in Monument Square so all participants could get through safely.

Also on Saturday, Lt. Roy Mulcahy and Officer Reinold assisted the Sudbury Militia with its annual march into Concord. This event also went smoothly without incident.