

Town Manager's Report **Monday, February 24, 2014**

To: Board of Selectmen
From Christopher Whelan, Town Manager

Following are some of the matters reported on this week by various Town Departments:

FINANCE

Public Hearings on 2014 Annual Town Meeting Warrant Begin Monday, February 24:

The Town Manager's Proposed Budget for FY2015 will be among the 17 Articles scheduled for the Finance Committee's Public Hearing this evening at the Town House beginning at 7 PM.

The budget for the Town's operating departments is proposed at \$20,364,013, in conformance with the Budget Guidelines issued by the Finance Committee last November 30th.

The Finance Committee's November 30, 2013 report is available on the Town website at:

http://concordma.gov/pages/ConcordMA_BComm/FY15%20Budget%20Guideline.pdf

The total General Fund Budget is \$89,662,745, a 4.0% increase over the current year.

The budget document is available for public review on the Town website, at:

http://concordma.gov/pages/ConcordMA_Finance/books/FY15DraftGeneralBudget/FY15-General%20Budget)

Questions about the Town Manager's proposed budget may be addressed to:

finance@concordma.gov.

The Public Hearing schedule continues on Wednesday, February 26 at 7 PM, with the joint hearing of the Finance Committee and School Committee on school budgets (Concord Public Schools, Concord-Carlisle High School and Minuteman High School) for FY15 and related warrant articles. Also, the Finance Committee will hear the proposal of the Community Preservation Committee on allocation of CPA funds for FY15 (Article 36).

On Monday, March 3, the Board of Selectmen will hold a public hearing covering 14 articles, including five citizen petition articles. Then on Wednesday, March 5, the Planning Board will conduct its hearing on zoning articles and an amendment to the Inclusionary Housing Bylaw.

The Public Hearings will conclude with the March 17 Finance Committee Hearing on the Enterprise Budgets (water, Sewer, Solid Waste, Beede Swim & Fitness Center, and the Light Plant). The Enterprise Budget document is in preparation and public notice will be provided when it is available.

The Town Meeting Warrant can be viewed at:

http://www.concordma.gov/pages/ConcordMA_BOS/2014%20Town%20Meeting/2014%20Warrant%20for%20the%20Web.pdf. The listing of Articles to be heard at each hearing appears on page 2 of the Warrant.

Highlight each link and click "open hyperlink".

Electronic presentations that are made on any Article will be available on the 2014 Town Meeting website shortly after each Hearing. Snow dates are listed on the Warrant cover, but residents are also urged to check the town website in the event of inclement weather that could result in postponement of a scheduled hearing.

Voter Registration for Town Election and Town Meeting: The Town Clerk reminds voters that the deadline for unregistered residents to register to vote for the Annual Town Election of Tuesday, March 25 is Wednesday, March 5. The Town Clerk's office will be open on that date until 8 PM.

The deadline for unregistered residents to register to participate in and vote at the Annual Town Meeting beginning on Sunday, May 4 at 2 PM is Monday, April 14. On that date, the Town Clerk's office will again be open until 8 PM.

POLICE

Operational Services: On Monday February 17, Officer Holsinger responded to Emerson Hospital for a report of a motor vehicle that was damaged while parked at one of the parking lots on Hospital property. Officer Holsinger learned that sometime during the previous week an unknown vehicle struck the reporting party's vehicle. A report was filed and a follow up investigation is being conducted in an attempt to identify the other vehicle involved.

On Thursday February 20, Sergeant Morahan took a report from a subject who stated that he was the victim of credit card fraud. An unknown individual(s) purchased an item using his information and had it shipped to his place of business. A follow investigation is underway.

On Thursday February 20, Officer Hodgson took a report from an Estabrook Road resident whom stated that she was the victim of credit card fraud. The resident reported that some unknown individual was added as an authorized buyer to the credit card account. When the resident learned of this, she immediately contacted the credit card company and reported the issue. The card was cancelled and a report was filed so that CPD can work with the company to identify possible suspects.

On Thursday February 20, Officer Soll responded to Crosby's Market for a report of a past larceny from a motor vehicle. The reporting party stated that someone had broken into her

vehicle and stolen her laptop computer and other items. The case is currently under investigation.

Community Services: The Department has been has been actively assisting other Town departments with snow related issues. Residents are reminded that there is a winter overnight parking ban still in effect as well as any vehicle which hinders snow removal efforts. Please make every attempt to keep vehicles off the roadways during the next few weeks as more snow is expected.

Administrative Services: On Monday February 24, Tia Manchuso begins her field training assignment with the Department. Tia recently graduated from the Reading Police Academy and joins the Department as its newest police officer. Tia served here as a Dispatcher prior to her appointment to the police academy. Tia will go through a 12 week program within the Department in order to provide her the opportunity to develop and hone her skills with the guidance of her training officers.