

# Town Manager's Report Monday, June 16, 2014

**To:** Board of Selectmen  
**From:** Christopher Whelan, Town Manager

Following are some of the matters reported on this week:

## Planning

**Regional Housing Services Office (RHSO) update:** Work to relocate the RHSO from Sudbury to Concord continues. This week the Board of Selectmen heard an update of the RHSO's past year's work and authorized the Town Manager to sign an Inter-municipal with the towns of Acton, Bedford, Lexington, Sudbury and Weston to continue participating in the RHSO. RHSO staff assist participating communities monitor rental housing projects, assist with small grants programs, and prepare information sessions for homeowners among the many housing-related responsibilities in each community. Furniture for the office relocation is expected to be delivered next week; electrical work for computers and telephone installation is expected to begin early next week.

**Bruce Freeman Rail Trail update:** A draft letter to MassDOT identifying the historical and cultural resources the Town/BFRT Advisory Committee would like to preserve and interpret was prepared for discussion by the Board of Selectmen at an upcoming meeting. The BFRT Advisory Committee met on Thursday to discuss response to comments from residents of Jennie Duggan Road. The BFRT Advisory Committee also welcomed new committee members Judy Perrin and Jim Lyon.

## Natural Resources

**New Trail:** A new trail head at the Domino-Nocella land, at the corner of Domino Drive and Conant Street, has been created with the help of the Trails Committee, Appalachian Club, and conservation crew. A large area of Japanese knotweed has been removed, a kiosk has been installed, and the trails have been blazed. A trail map is presently being developed. This 21-acre trail system connects Conant Street to Laws Brook Road, through a trail easement at Warner Woods, and will be a great asset to the neighborhood.

**Beavers at Punkatasset:** If you have walked the trails around Hutchins Pond in the Punkatasset Conservation Land this spring you may have noticed the beavers actively establishing new dams causing flooding on the trails. Beaver Solutions has been working this week to install a new beaver exclusion device at the inlet to Hutchins Pond to help alleviate this flooding while allowing the beavers to exist within the ponded areas. Photos

below show the trail flooding before installation of the device (left) and during installation (right).



## Health

**Proposed Tobacco Regulation:** The Board of Health will hold a public hearing on Tuesday, June 24 to consider proposed revisions to its regulation, **Sale of Tobacco Products and Nicotine Delivery Products**. The hearing is scheduled to begin at 7:30 p.m. in the first floor conference room at 141 Keyes Rd. The Public is welcome to attend. In advance of the hearing, a notice containing a summary of the proposed regulation was sent to all businesses with tobacco sales, food service, retail food, motel, swimming pool, body art, and tanning licenses. Tobacco retailers were sent a complete written copy of the proposed regulation; all other licensees were directed to an on-line copy of the regulation, which is available at: [http://www.concordma.gov/Pages/ConcordMA\\_HealthNews](http://www.concordma.gov/Pages/ConcordMA_HealthNews) .

**FY15 Contract Renewals:** Administrative Assistant Karen Byrne is in the process of finalizing draft FY15 contracts with the Town of Lincoln, Emerson Hospital Home Care, and Eastern Middlesex Mosquito Control Program for services to be provided in the coming fiscal year.