

**Town Manager's Report**  
**Monday, May 19, 2014**

**To: Board of Selectmen**  
**From: Christopher Whelan, Town Manager**

**Following are some of the matters reported on this week by various Town Departments:**

**FINANCE**

**PUBLIC NOTICE**

**Town of Concord \$7,985,000 million bond issue scheduled for sale on Tuesday, June 3, 2014**

The Town of Concord has scheduled a bond sale for Tuesday, June 3, 2014 at 11 A.M. Sealed bids will be accepted at First Southwest Company, 54 Canal Street, 3<sup>rd</sup> floor, Boston, Massachusetts, on \$7,985,000 of General Obligation debt with serial maturities from June 1, 2015 through June 1, 2027 as detailed in the Preliminary Official Statement dated May 23, 2014. In connection with the sale, the Town has applied for a rating on the bonds from Moody's Investors Service, Inc. The Town has not contracted for the issuance of any policy of municipal bond insurance or any other credit enhancement facility. The most recent sale of long-term debt was a \$3,360,000 issuance bid on May 16, 2013. In connection with that sale, Moody's Investors Service assigned its highest rating of Aaa and concurrently affirmed the Aaa rating assigned to the town's outstanding rated long-term debt. The Town's credit rating has been unchanged at Aaa since 1987.

**Use of Proceeds**

The bonds will finance the following projects pursuant to authorizations approved by the Concord Town Meeting:

**A. Debt service to be paid within the property tax levy limit**

- |  |            |
|--|------------|
| • <b>Library Equipment</b><br><i>Pursuant to Article 34 of the 2011 Annual Town Meeting</i>          | \$ 15,000  |
| • <b>School Building Renovations</b><br><i>Pursuant to Article 8 of the 2012 Annual Town Meeting</i> | \$ 675,000 |
| • <b>Road Improvement Program</b><br><i>Pursuant to Article 45 of the 2013 Annual Town Meeting</i>   | \$ 900,000 |
| • <b>Police/Fire Radio System</b><br><i>Pursuant to Article 49 of the 2013 Annual Town Meeting</i>   | \$ 450,000 |
| • <b>Town House Exterior Renovations</b>   | \$ 625,000 |

*Pursuant to Article 55 of the 2013 Annual Town Meeting*

- **Land Acquisition – McGrath Farm** \$ 500,000  
*Pursuant to Article 52 of the 2013 Annual Town Meeting*
- **School Building Renovations** \$ 795,000  
*Pursuant to Article 8 of the 2013 Annual Town Meeting*
- **Recreation Improvements – 51 Laws Brook Road** \$ 25,000  
*Pursuant to Article 50 of the 2013 Special Town Meeting*

**B. Debt service supported from enterprise fund revenues**

- **Light Plant Expansion (CMLP)** \$3,900,000  
*Pursuant to Article 28 of the 2012 Annual Town Meeting*
- **Telecommunication services (CMLP)** \$ 100,000  
*Pursuant to Article 28 of the 2012 Annual Town Meeting*

Approximately \$320,000 of the bond proceeds will reimburse the general treasury for project expenditures incurred to date and for which no short-term Bond Anticipation Notes had been issued.

The bonds will be awarded to the underwriter offering the lowest true interest cost to the Town over the life of the bonds through June 1, 2027. The award will be made upon the recommendation of the Treasurer and the approval of the Board of Selectmen at the June 9<sup>th</sup> meeting of the Board.

The Credit Review statement from Moody's Investors Service will be available on the Town website ([concordma.gov](http://concordma.gov)) as soon as it is received, expected by Monday, June 2<sup>nd</sup>. The Preliminary Official Statement prepared in connection with the bond issue is will also be available on the Town website by May 23<sup>rd</sup>.

Questions concerning the bond sale can be addressed to Anthony T. Logalbo, Treasurer, Town of Concord, by telephone at 978-318-3090, or by e-mail at [alogalbo@concordma.gov](mailto:alogalbo@concordma.gov).

## **INTERIOR RENOVATIONS OF THE TOWN HOUSE**

### ***First floor work at the Town House:***

The Concord Town House is going to be undergoing some interior renovations. New phone and internet cables are to be installed throughout the building. In addition, the area in the first floor where the Finance Department is located will be painted and will have new carpet installed. It is expected that this work will occur between Friday, May 23<sup>rd</sup> and Monday, June 16<sup>th</sup>.

### ***Temporary Relocation of Offices:***

During the renovations, beginning on Tuesday, May 27<sup>th</sup>, the Finance Department will operate at the following locations:

- Treasurer/Collector – Town House, 2<sup>nd</sup> Floor, Selectmen’s Room
- Town Clerk – Town House, 2<sup>nd</sup> Floor, Hearing Room
- Budgeting/Procurement – Town House, 2<sup>nd</sup> Floor, Hearing Room
- Finance Administration & Payroll – Light Plant, 1175 Elm Street
- Accounting (including Utility Billing) – Light Plant, 1175 Elm Street
- Retirement – Assessors’ Conference Room, 24 Court Lane

All phone numbers and e-mail addresses will remain the same during this transition. On Monday, June 16<sup>th</sup>, we expect to return to the Town House 1<sup>st</sup> Floor offices.

***Offices to Close at Noon on Friday, May 23:***

The Collector, Town Clerk and other Town House 1<sup>st</sup> Floor offices will close at noon on Friday, May 23 in order to move the offices to the temporary locations. The Offices will reopen to the public at 8:30 am on Tuesday, May 27<sup>th</sup>, following the Memorial Day holiday, at the temporary locations.

We apologize in advance for any inconvenience that these renovations may cause. The renovations are necessary to re-wire the Town House so that it can be upgraded with a modern communication infrastructure. The first floor area has not had new carpet installed or a fresh coat of paint since 2000, so this work is due.

If you have any questions about the renovations, please contact Budget and Purchasing Administrator Jon Harris at 978-318-3039 or [jharris@concordma.gov](mailto:jharris@concordma.gov).

**LIBRARY**

**MLA Conference Presenters:** Enid Boasberg (Ret.) and Kitty Smith joined Kip Robson of the Ruben Hoar Library (Littleton) to present on seed lending libraries as part of a panel at the recent Massachusetts Library Association's Annual Conference. Kitty Smith, Library Assistant in CFPL’s Technical Services Department, was also honored for receiving a nomination of Paralibrarian of the Year at the same conference.



**Planting the idea of seed libraries**



**Kitty Smith accepts nomination @ MLA**

On 5/14 Concord resident and WCVB filmmaker, Clint Conley, interviewed Enid Boasberg and Kitty Smith for a segment called "What's New" that will air on Chronicle tomorrow night, 5/20 at 7:30 p.m.

Bharti Joshi will be joining CFPL on 5/19 as a part-time Library Assistant. Bharti has been working here for the past 6+ months as a temporary Library Assistant through Bibliotemps. We are delighted that Bharti will be joining our team.

Last week Al Rodrigues and Kitty Smith accepted a trophy from Chris Whelan on behalf of CFPL for the library's outstanding energy conservation efforts. Many thanks to Al, Kitty, and our energy coach, Deb Ervin for making this possible.



### **CFPL Energy Award Winners**

The Friends of the Concord Free Public Library will hold their annual meeting at the Main Library on 5/20 at 7:00 p.m. All are invited to attend.

The William Munroe Special Collections will host a reading discussion group on Saturday, May 24, 2014 from 11:00 a.m. - 12:30 p.m. in Special Collections. Led by Curator Leslie Wilson in collaboration with Barbara Ewen of the Friends of Sleepy Hollow Cemetery, participants will read and discuss the introduction to Nathaniel Hawthorne's *Mosses from an Old Manse* (1846).

Registration for the 2014 Summer Reading Program for children and teens will begin on June 1<sup>st</sup> and the program will run through August 31. This year's theme, *Fizz, Boom, READ!* is related to science and there will be an opportunity to win fun prizes and share online book reviews with other readers. Click here for information on how to register: <http://www.readsinma.org>.

For more information call: (978)318-3358 or send an email to: [summer\\_reading@concordlibrary.org](mailto:summer_reading@concordlibrary.org)

The Friends' Annual Book Sale is scheduled for Saturday, June 7 from 10:00 a.m. – 3:00 p.m. There will be a great selection of books at this fun community event. The proceeds of which support many popular activities and programs at the library year round. Please join us!

[iRobot](#) of Bedford will give a talk and demonstration on robots on Wednesday, June 11, 2014 at 7:00 p.m. at the Main Library. A robot will be available for all to see. This program is planned for kids age 8 and up and is part of *iRobot's* outreach program.

For more frequent updates, please be sure to follow us on Twitter [\*\*@CFPL\\_Updates\*\*](#)

## **PLANNING & LAND MANAGEMENT**

### **Building Inspections Division**

**McGrath Farm:** Final inspections of the farmworker's apartment at the McGrath Farm, 449 Barrett's Mill Road have been completed and a Certificate of Occupancy has been issued. The solar panels have been installed on the red barn and work on the white barn will begin in the very near future (foundation work; new windows, doors, and siding; new roof shingles; refrigeration and wash area for the farm produce are the priorities).

**New Building Inspection Employee:** The Concord Building Inspections Division is happy to announce that Chris Canney has been hired as the new Assistant Local Inspector. Chris lives in Natick, MA and worked previously in his family's construction business.

### **Natural Resources Division**

**Natural Resources Commission:** At the Natural Resources Commission meeting of May 14 the Commission heard the following matters: a Notice of Intent (NOI) to demolish and reconstruct a single family house at 69 Pilgrim Road; an NOI to perform vegetation management at Hanscom Field; an NOI for a 22-unit Planned Residential Development at 140 Commerford Road; a Request for Determination of Applicability (RDA) to remove invasive species at 362 Bedford Road; an NOI to construct a trail at the Concord Land Conservation Trust's Hallenbeck Land; an NOI to construct two new houses at 385/405/37A Cambridge Turnpike; an NOI to demolish and reconstruct a single family house at 169 Heath's Bridge Road; and an RDA to remove trees at 135 Elsinore Street. The Commission also ratified two Emergency Certifications: one to reconstruct a beaver deceiver at Hanscom Field; and one to install a beaver deceiver at Fairyland Pond in the Hapgood Wright Town Forest.

**Garlic Mustard:** Garlic mustard is now in bloom and now's the time to pull it. Gently tug from the base of the plant to remove the entire root as well as the stem – roots can re-sprout if left in place. Depending on weather conditions, flowering plants may have enough resources to produce seeds, so it is recommended to bag and dispose of plants once they begin to flower.



Place garlic mustard in yard waste bags and bring to the Recycling Facility on Walden Street, where they can be placed in the dedicated Invasive Species bin. If you are unable to bring your garlic mustard to the Recycling Facility, please contact the Division of Natural Resources at 978-318-3285 to arrange a pick-up. For more information on this and other invasive species, visit the Division of Natural Resources invasive species webpage.

### **Health Division**

**Healthy Concord Initiative/Community Design for Active Streets:** The Health Division staff and Healthy Concord consultant Jill Block coordinated a breakfast event that brought together approximately 40+ residents, board and committee members, bicycle advocates, access/disability advocates and Town staff to hear from public health, planning and transportation consultant Mark Fenton. Those attending the event learned a lot about the current health trends related to physical inactivity and poor nutrition and what changes need to be made in order to build a community that is economically, environmentally and socially thriving, where people of all ages, abilities and incomes lead long, vibrant lives. CCTV videotaped the event for future viewing.

### **Planning Division**

**Middlesex School Scheduled for May 20 Planning Board Meeting:** The Planning Board will consider the relocation of the maintenance facility services from the main Middlesex School campus to the existing red barn on Lowell Road at its meeting on May 20, which will allow redevelopment of existing buildings on the campus.

**Historical Commission:** At Thursday's meeting, Historical Commission members bid good-bye to departing Chair Valarie Kinkade and elected Electa Tritsch to serve as Chair for the coming year. Members met with representatives from the Middlesex School to discuss the proposed design and plans for the new building to replace the small barn on Lowell Road that has collapsed. The Commission was also introduced to the anthropology and archeology students from Brandeis who will be working on Concord's archeology program in 2015. Members recapped the site visit to the Concord Armory building to review plans to add a new accessible entrance, and discussed potential strategies for revisiting the

Demolition Delay Bylaw at next year's Town Meeting. It was also noted that all future meetings of the CHC will take place in the Clock Tower Room at the Harvey Wheeler Community Center.

## **POLICE**

**Operational Services:** On Tuesday, May 13, Officer Capone responded to Commonwealth Ave for a report of a larceny that occurred in the commuter parking lot. Officer Capone learned that an emblem on a vehicle had been stolen sometime during the day while the vehicle was parked. The incident was isolated to just this vehicle and is currently under investigation.

On Tuesday, May 13, Inspector Monahan responded to a Nashawtuc Road residence for a report of a past theft. Inspector Monahan learned that a stone cutting saw valued at approximately \$2,000 had been stolen from the residence. The saw was the property of a contractor doing work there. According to homeowner, he saw an unidentified subject on the property. When confronted the subject stated he worked for the contractor. The homeowner stated he could identify the subject and Inspector John Skinner was scheduled to conduct a follow up interview in an attempt to create a sketch that could possibly identify the subject. The case is actively being investigated.

On Wednesday May 14, Officer Soll responded to Concord Park for a report of illegal dumping. Upon arrival Officer Soll learned that an unknown individual had emptied their trash in Concord Park's Dumpster. Staff there requested that this individual be notified and asked not to do it again. Officer Soll was provided with a registration of the vehicle involved and made contact with the subject, notifying them of Concord Park's request.

**Community Services:** On Sunday May 18, Lt. Thomas Mulcahy, Sgt. Paul Flynn and Officer Robert Capone assisted with the annual National Brain tumor Society Bike Ride. Officer assisted with the events staging area and seeing to it that the riders got off to a safe start.

Also on Sunday, Sgt. Connell, along with dayshift personnel, assisted with the Thoreau School Road race. This event also took place without any issues.