

## **Section VII**

### **Swim and Fitness Center Fund**

## Program Background and Description

The Beede Swim & Fitness Center opened on April 18, 2006. This state of the art 34,000 square foot facility host a 25-yard x 25-meter 8-lane lap pool, as well as a therapy pool, a children's pool, and a diving well. In addition, there are two 1,600-square-foot fitness rooms; one for weight training, and the other for cardiovascular exercise. The Center also features pool-side spectator seating, men's and women's locker and shower rooms, family changing rooms, and office space for the staff.

Located on the campus of the Concord-Carlisle Regional High School, the Center is in operation approximately 100 hours each week throughout the year. The hours of operation are:

Monday through Friday - 5:30 a.m. to 9:30 p.m.  
Weekends - 7 a.m. to 6 p.m.

As of March of 2008, the Beede Center had nearly 5,500 individual members, enrolling through a variety of the membership programs available (e.g., Family, Adult Individual, Adult Couple, etc.).

The Beede Center was constructed for approximately \$11 million. Funding for the construction was made possible by a \$6 million gift from the Alfred Sawyer Trust and a \$1.8 million gift from the Beede family, as well as through many generous contributions from the community. The facility was privately built by CC Pools, Inc., a non-profit organization. CC Pools officially made a gift of the facility to the Town, accepted by the Board of Selectmen in May of 2007.

The Recreation Department operates the Center as an enterprise fund. This means that the Beede Center must be financially self-supporting, as it does not receive any subsidy from the Town's General Fund. Thus, in much the same manner as the Town's Light, Water, and Sewer Funds, the Beede Center must cover its expenditures with user fees. As with other Recreation Department activities, the Beede Center strives to balance the recreational needs of the community with its obligation to be financially sound. The Finance Department assists the Recreation Department in carrying out this mandate.

Total operating revenues (raised through membership and program fees) are estimated to be \$2,143,060 in FY09. Total operating expenditures are estimated to be \$2,181,996 in FY09. Thus, the resulting Operating Income is a *negative* \$38,936. This, however, is covered by an anticipated \$45,000 in revenue from interest income on the Fund's cash balance. Also, by the end of FY09, the Beede Center is scheduled to finish repaying the \$100,000 provided by the General Fund in FY06 for start-up costs.

The largest expense category for the center is Personnel Services, budgeted at \$1,242,429 in FY09, and comprised primarily of salaries and benefits for staff. Other expenses include:

- Purchased Services (\$447,900) such as electricity, natural gas, water, sewer, custodial services, banking services, and marketing;
- Supplies and Materials (\$136,500) such as office, custodial, and pool supplies;
- Other Charges and Expenses (\$15,450) such as property insurance, travel, and conference registration expenses;
- And, expenses related to General Fund Services (\$30,854), which reflect the costs associated with the work that other Town departments do on behalf of the Beede Center.

Town of Concord, Massachusetts

<b>SWIM AND FITNESS CENTER</b>	<b>FUND 64</b>
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**OPERATING REVENUES (\$)**

	FY06 Actual	FY07 Actual	Rev. FY08 Budget*	FY09 Estimate
Initiation Fees	N/A	\$131,746	\$57,000	\$57,000
Membership Fees		1,969,567	1,660,000	1,660,000
Swim Program Fees		397,284	232,000	232,000
Fitness Program Fees		85,884	112,000	112,000
Child Care Fees (moved to Misc for FY08)		3,749	0	0
Food Concession Rental Fee		964	560	560
Rental Fees		0	8,500	8,500
Misc. Revenue (e.g. Guest Fees, Child Care Fees, etc.)		67,875	53,000	53,000
Belnap House Senior Citizen Grant		20,000	20,000	20,000
<b>Operating Revenues Total</b>	N/A	<b>\$2,677,069</b>	<b>\$2,143,060</b>	<b>\$2,143,060</b>

\* As of February 2008.

**OPERATING EXPENSES (\$)**

	FY06 Actual	FY07 Actual	Rev. FY08 Budget*	FY09 Estimate
Personnel Services	N/A	\$1,117,351	\$1,287,814	\$1,242,429
Purchased Services		426,405	447,900	447,900
Supplies & Materials		111,052	136,500	136,500
Other Charges & Expenses		0	15,450	15,450
Depreciation Expense - Equipment		13,759	76,173	76,173
Depreciation Expense - Building		95,156	232,690	232,690
<b>Subtotal</b>	N/A	<b>1,763,723</b>	<b>2,196,527</b>	<b>2,151,142</b>
<u>General Fund Services:</u>				
Personnel Department		0	7,595	16,344
Treasurer-Collector		0	13,912	14,510
<b>Subtotal</b>	N/A	<b>0</b>	<b>21,507</b>	<b>30,854</b>
<b>Operating Expense Total</b>		<b>1,763,723</b>	<b>2,218,034</b>	<b>2,181,996</b>
Repayment of General Fund FY06 Appropriation**		0	58,493	41,507
<b>Total Expense and Transfers</b>	N/A	<b>\$1,763,723</b>	<b>\$2,276,527</b>	<b>\$2,223,503</b>

\* As of February 2008.  
\*\* A sum of \$100,000 was appropriated in Article 9 of 2005 Town Meeting for start-up costs.

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**AUTHORIZED POSITIONS (\$)**

Code	Position Title	Grade	FY08 Revised Budget		FY09 Initial Budget	
			# Positions	\$ Amount	# Positions	\$ Amount
5111	<b>Full Time Staff:</b>					
	Asst. Rec. Admin.	MP-7	1.00	\$73,108	1.00	\$73,108
	Asst. Rec. Admin.	MP-7	0.25	0	0.00	0
	Aquatics Coordinator	MP-5	1.00	63,861	1.00	63,861
	Fitness Coordinator	MP-5	1.00	68,281	1.00	68,281
	Asst. Aquatics Coord.	MP-1	1.00	47,280	1.00	47,280
	Sr. Admin. Assist.	ACL-7	0.00	0	1.00	45,038
	Registration Coord.	ACL-3	1.00	43,870	0.00	0
	Building Maint. Cust.	LA-2	1.00	43,994	1.00	43,994
	Building Custodian	LA-1	<u>0.00</u>	<u>0</u>	<u>1.00</u>	<u>33,982</u>
	<b>Subtotal</b>		6.25	\$340,394	7.00	\$375,544
			<u>Hours</u>	<u>\$ Amount</u>	<u>Hours</u>	<u>\$ Amount</u>
	<b>Temporary and Limited Status:</b>					
5115/	Fitness Trainers	Misc.	12,869	\$238,039	12,628	\$234,608
5210	Receptionists	Misc.	6,055	93,856	6,200	98,088
	Building Custodians	Misc.	5,306	84,780	1,130	22,140
	Babysitters	Misc.	315	4,688	290	4,313
	Prof. Prog. Instructors	Misc.	0	0	0	0
	Swim (Grds & Instrs.)	Misc.	<u>18,396</u>	<u>304,097</u>	<u>16,207</u>	<u>270,656</u>
	<b>Subtotal</b>		42,941	725,460	36,455	629,805
	Allowance for Salary Increases			52,443		50,000
5130	Overtime			15,000		15,000
	<b>Staff Subtotal</b>			1,133,297		1,070,349
517X	Unemployment Comp.			10,000		25,000
	Group Insurance			64,980		75,000
	Retirement			17,345		18,807
	Social Security			46,774		38,665
	Medicare			<u>15,418</u>		<u>14,608</u>
	<b>Benefits Subtotal</b>			154,517		172,080
	<b>GRAND TOTAL</b>			\$1,287,814		\$1,242,429

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**DEBT SERVICE (\$)**

<p>Not Applicable</p>
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**PAYMENTS TO THE GENERAL FUND (\$)**

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>Rev. FY08 Budget*</u>	<u>FY08 Estimate</u>
Management and Financial Services				
Personnel Department		\$ -	\$ 7,595	\$ 16,344
Treasurer-Collector		-	13,912	14,510
<b>Subtotal</b>	N/A	\$ -	\$ 21,507	\$ 30,854
Repayment of General Fund FY06			58,493	41,507
Appropriation**				
<b>Total</b>	N/A	\$ -	\$ 80,000	\$ 72,361

\* As of February 2008.

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**NET INCOME (\$)**

	FY06 Actual	FY07 Actual	Rev. FY08 Budget*	FY09 Estimate
<b>Statement of Net Income:</b>				
Operating Revenues	N/A	\$ 2,677,069	\$2,143,060	\$ 2,143,060
Less Operating Expenses		(1,763,723)	(2,218,034)	(2,181,996)
<b>Operating Income</b>	N/A	\$913,346	(\$74,974)	(\$38,936)
Add Investment Income		64,957	75,000	45,000
<b>Net Income</b>		<u>\$ 978,303</u>	<u>\$ 27</u>	<u>\$ 6,064</u>

\* As of February 2008.

**AVAILABLE RESOURCES (\$)**

<b>Resources Available from Current Operations for Replacement &amp; Renewal of Facility:</b>				
	FY06 Actual	FY07 Actual	Rev. FY08 Budget*	FY09 Estimate
From:				
Depreciation Expense	N/A	\$108,915	\$308,863	\$308,863
Net Income		978,303	27	6,064
<b>Total Operations</b>	N/A	\$1,087,218	\$308,890	\$314,927
Less:				
Repayment to General Fund		0	(58,493)	(41,507)
<b>Net Available for Capital Purposes</b>	N/A	\$1,087,218	\$250,397	\$273,420

\* As of February 2008

**CASH POSITION AND FORECAST**

	FY08		FY09	
	Operating Fund	Depreciation Fund	Operating Fund	Depreciation Fund
Cash at July 1	\$1,837,757	\$71,390	\$1,779,291	\$360,253
Operations:				
Net Income	27		6,064	
Cash from Operations		308,863		308,863
<b>Less:</b>				
Capital Expenses		(20,000)		(192,000)
Transfer to General Fund	(58,493)		(41,507)	
Cash projected at June 30	\$1,779,291	\$360,253	\$1,743,848	\$477,116
<b>Combined Cash Balance (Operating + Depreciation)</b>		<u>\$2,139,544</u>		<u>\$2,220,964</u>

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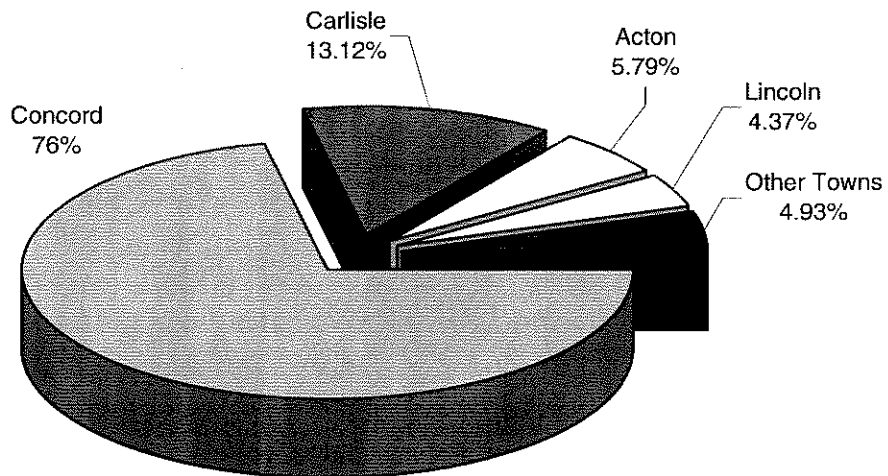
Beede Swim and Fitness Center FY09-13 Capital Program												
Item	Fiscal Year	Purchase Price	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	Total FY2009-13			
Sound System	06	\$60,000	\$0	\$0	\$0	\$0	\$30,000	\$0	\$30,000			
Parking System	06	\$24,000	\$0	\$0	\$0	\$0	\$12,000	\$0	\$12,000			
Portable Lifeguard Chairs	06	\$5,000	\$0	\$0	\$5,000	\$0	\$5,000	\$0	\$10,000			
Fitness Equipment	06	\$200,000	\$0	\$130,000	\$70,000	\$0	\$150,000	\$70,000	\$420,000			
Furniture	06	\$32,000	\$0	\$15,000	\$0	\$0	\$15,000	\$0	\$30,000			
Copier	06	\$12,000	\$0	\$0	\$8,000	\$0	\$0	\$0	\$8,000			
Computer Equipment	06	\$24,000	\$0	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000			
Building Carpets	06		\$0	\$15,000	\$0	\$0	\$10,000	\$0	\$25,000			
Children's Play Pool Equip.	06		\$0	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000			
Scrubber for Natatorium	07	\$6,000	\$0	\$0	\$0	\$6,000	\$0	\$0	\$6,000			
Misc. Building Maint.			\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000			
<b>Total:</b>		<b>\$363,000</b>	<b>\$20,000</b>	<b>\$192,000</b>	<b>\$115,000</b>	<b>\$38,000</b>	<b>\$254,000</b>	<b>\$102,000</b>	<b>\$701,000</b>			

MEMBERS BREAKDOWN BY TOWN\*

	Number of Members*	Percentage of Total	Percentage Without Concord
Concord	3,929	71.79%	N/A
Carlisle	718	13.12%	46.50%
Acton	317	5.79%	20.53%
Lincoln	239	4.37%	15.48%
Maynard	36	0.66%	2.33%
Sudbury	28	0.51%	1.81%
Bedford	25	0.46%	1.62%
Wayland	20	0.37%	1.30%
Billerica	16	0.29%	1.04%
Westford	15	0.27%	0.97%
Lexington	13	0.24%	0.84%
Littleton	13	0.24%	0.84%
Stow	12	0.22%	0.78%
Chelmsford	11	0.20%	0.71%
Boxborough	10	0.18%	0.65%
Other (Towns with fewer than 10 members)	71	1.30%	4.60%
	5,473	100.00%	100.00%

\* Note: These numbers refer to members, *not* memberships.

MEMBERS BREAKDOWN BY TOWN\*





**MEMBERSHIP BREAKDOWN BY CATEGORY\***

	Fitness & Swim	Fitness	Swim	Total
<b>Concord Resident</b>				
Over 80 - Individual	78	0	0	78
Over 80 - Couple	20	0	0	20
Over 60 - Individual	170	34	19	223
Over 60 - Couple	132	5	2	139
Adult - Individual	208	47	30	285
Adult - Couple	90	8	4	102
Family	736	14	33	783
Student	41	31	3	75
<b>Sub-Total</b>	<b>1475</b>	<b>139</b>	<b>91</b>	<b>1,705</b>
<b>Non-resident</b>				
Over 80 - Individual	0	0	0	0
Over 80 - Couple	0	0	0	0
Over 60 - Individual	40	4	12	56
Over 60 - Couple	33	1	3	37
Adult - Individual	83	13	22	118
Adult - Couple	25	2	3	30
Family	96	0	20	116
Student	1	0	1	2
<b>Sub-Total</b>	<b>278</b>	<b>20</b>	<b>61</b>	<b>359</b>
<b>Total</b>	<b>1,753</b>	<b>159</b>	<b>152</b>	<b>2,064</b>

\* Note: Does not include employees and college students on break.

